



# TEVTA

Government of the Punjab



## Expression of Interest

Technical Education & Vocational Training Authority (TEVTA) invites expression of interest from active tax registered organizations (Govt, Non-Govt, Civil Society) having registration with Income Tax and Federal / Provincial Tax Authorities for Operationalization of following institutes according to mentioned courses as per TOR's on "Non-Profit" basis & documents / Selection Criteria are available on TEVTA Website i.e. [www.tevta.gop.pk](http://www.tevta.gop.pk) and can be downloaded free of cost.

- Govt Technical Training Institute, Darya Khan, District Bhakkar
- Govt Vocational Training Institute (W), Daud Khel, District Mianwali
- Duly completed and in conformity with Documents must be submitted at below mentioned address till 10:30 A.M dated 14<sup>th</sup> September, 2026 and shall be opened on same day at 11:00 A.M.
- Detailed terms & conditions, procedure and other information are available in the documents.
- No documents will be accepted after the due date / time.

### DG (PROCUREMENT)

**TECHNICAL EDUCATION AND VOCTIONAL TRAINING AUTHORITY (Purchase Cell)**

96H, Gulberg II, Lahore .Tel: 042-99268056 Tel: 042-99263055-59 (Ext-310 & 413) 042-99263073

**Email: [dgm.proc@tevta.gop.pk](mailto:dgm.proc@tevta.gop.pk), [www.tevta.gop.pk](http://www.tevta.gop.pk).**

# **TOR's FOR JOINT VENTURE REGARDING OPERATIONALIZATION OF GOVT TECHNICAL TRAINING INSTITUTE DARYA KHAN**

## **INTRODUCTION OF TEVTA**

Established in July 1999, TEVTA aims to enhance Punjab's global competitiveness by developing a skilled, productive workforce through a standardized, dynamic, and demand-driven technical education and vocational training system. TEVTA provides training in various industry-relevant technical and vocational skills, empowering youth to contribute effectively to the national economy.

TEVTA is striving to become a dynamic organization focused on efficient service delivery and quality training through a proactive, innovative, and demand-driven approach to technical and vocational education. It aims to create an enabling environment for skills development while ensuring equal employment opportunities for both male and female youth across Punjab, and takes pride in developing talent to meet domestic and international market needs. In line with this vision, TEVTA has initiated outsourcing of training services to private partners to engage qualified instructors, deliver training aligned with international standards, and provide modern equipment and materials as per industry requirements.

In this context, TEVTA has initiated various skill development programs to support key industrial sectors in Punjab by producing a skilled workforce. With the rise in foreign investment, new opportunities are emerging across Pakistan's markets. The country's recognition as an emerging market has further strengthened its financial sector, contributing to notable growth in employment opportunities within the industry.

## **AVAILABLE INFRASTRUCTURE**

TEVTA has a state-of-the-art building of Govt. Technical Training Institute at Darya Khan, District Bhakkar. Details of the building are as under:

- |                          |                     |
|--------------------------|---------------------|
| a. PC-I approval date:   | February.2026       |
| b. Total cost of Scheme: | Rs. 251.386 million |
| c. Total land:           | 08 Kanal            |
| d. Covered area:         | 21221 Sq Ft         |
| e. No. of floors:        | 02                  |

The Section 3 of the Act, 2010 empowers the Authority to enter into agreement which shall be signed by Chairperson or any other person authorized by him. In exercise of the said powers, TEVTA proposes to establish a joint venture to operationalize the building with proposed project aims to establish a fully functional technical training institute at Darya Khan in district Bhakkar, with a focus on vocational stream education integrated with general education where applicable. The institute will offer six (06) trades, one conventional and 05 CBT&A level trades, designed to meet regional employment needs and industry demand for advance courses, as outlined below. The initial agreement period will be ten years, extendable based on performance and mutually agreed

terms by both parties.

## **OBJECTIVES**

Following are the broad objectives of this Project:

- **Market-Driven Courses:** To offer demand-driven vocational courses based on market trends, emerging technologies, local industry requirements, and employment opportunities.
- **Curriculum & Equipment Alignment:** To ensure alignment of curricula with relevant industrial standards and provide compatible, modern, and functional machinery, equipment, and tools in workshops and laboratories for effective hands-on training.
- **Quality & Skills Development:** To ensure the quality of vocational training through competency-based assessment, quality assurance, and continuous improvement of training programs.
- **Employability & Entrepreneurship:** To equip trainees with market-oriented technical, practical and entrepreneurial skills to enhance their employability and enable them to pursue sustainable employment, self-employment, and entrepreneurial opportunities.

## **PROPOSED COURSES**

Courses shall be selected on the basis of prevailing market demand, employment potential, and findings of the market survey. Based on the survey conducted by TEVTA, the following courses have been identified for initial consideration. The identified courses are indicative and shall not be construed as binding; however, they may be offered initially based on institutional capacity and market requirements.

1. Electrician
2. Computer Graphics (Print) Level-3
3. Computer IT Assistant Level-3
4. Solar PV System Technician Level-2
5. HVACR Level-2 & Level-3
6. Welder Level-2 & Level-3

Where an organization intends to offer courses other than those identified through the TEVTA survey, such courses shall preferably be selected from the **NAVTTTC-approved curricula**. In case the organization proposes to introduce a new course for which an approved curriculum is not available, the organization shall be responsible for developing the curriculum in accordance with prevailing industry and market requirements and obtaining its approval from **NAVTTTC** prior to commencement of the course at the institute.

## **TERMS OF REFERENCE (TORs)**

### **Obligations of TEVTA**

1. The newly constructed building of the Government Technical Training Institute, Darya Khan, District Bhakkar, shall be formally handed over to the partner organization in its present condition, on an **“as-is” basis**, for the purpose of delivering high-quality, state-of-the-art technical and vocational training programs in accordance with the approved scope and objectives of the project.
2. The composition of the Board of Governors (BoG) shall be constituted in such a manner as to ensure fair and proportionate representation of all relevant stakeholders, including representatives of the public sector and the partner organization, in order to promote transparency, balanced decision-making, and effective governance.
3. The performance and progress of the partner organization shall be regularly monitored and evaluated in accordance with the mutually agreed terms and conditions of the agreement, as well as the defined Key Performance Indicators (KPIs) of the project, to ensure timely achievement of targets and adherence to prescribed standards.
4. A comprehensive review of the institute's financial outlay, including expenditures, allocations, and utilization of funds, shall be conducted on a quarterly basis to ensure financial discipline, transparency, and alignment with the approved budgetary provisions.
5. The concerned department shall extend all necessary facilitation and support to the partner organization, wherever required, for obtaining registration and/or affiliation of the institute with the Punjab Skill Development Authority (PSDA) and the Punjab Board of Technical Education (PBTE), in accordance with applicable rules, regulations, and procedures

### **a. Obligations of Partner Organization**

1. The partner organization shall undertake the upgradation of the newly constructed building to modern standards through necessary renovations and improvements, provision of appropriate furnishings, interior finishing and décor, deployment of advanced teaching and learning equipment, and establishment of robust infrastructure, in order to create a conducive and technology-enabled learning environment.
2. The partner organization shall ensure that the institute is made fully operational within a period of six (06) months from the date of signing of the contract agreement, and that the commencement of training programs is initiated within the stipulated timeframe.
3. The duration of courses offered at the institute shall range from six (06) to Twenty-four (24) months, or as may be determined in accordance with the nature of the course content, required credit hours, and the standards prescribed by relevant international certification bodies.
4. The partner organization shall make all reasonable efforts to train approximately **300 students annually** at the institute, subject to available capacity, resources, and demand.

5. The partner organization shall bear and be solely responsible for all operational and recurring expenditures of the institute, including but not limited to remuneration of teaching and support staff, payment of utility bills, repair and maintenance of the premises, procurement and upkeep of machinery and equipment, as well as any applicable registration and/or affiliation fees.

**Establish the following facilities at the institute:**

6. The partner organization shall establish a functional and well-resourced placement cell responsible for facilitating employment opportunities for graduates, including job placements at the local, national, and international levels, as well as enabling access to online and remote work opportunities.
7. The partner organization shall assume the lead role in the overall management and operations of the institute, under the strategic oversight and policy guidance of the Board of Governors (BoG), and shall ensure its appropriate and proportionate representation within the Board in accordance with agreed governance arrangements.
8. The partner organization shall operate the institute strictly on a **not-for-profit** basis and shall limit its academic and training offerings courses, in line with the approved mandate and objectives of the institute. However, where the Partner Organization proposes to charge a fee from students to meet operational expenses, such fee shall be limited to the fee prescribed/notified by TEVTA for its institutions.
9. The partner organization shall maintain proper books of accounts and financial records, and shall submit detailed statements of accounts to TEVTA on a quarterly basis, ensuring transparency, accountability, and compliance with applicable financial regulations.
10. Upon expiry or termination of the contract agreement, the partner organization shall hand over peaceful possession of the institute along with all furniture, fixtures, machinery, equipment, and any other assets procured or installed during the contract period, to TEVTA, and such assets shall vest in TEVTA without any claim or encumbrance.
11. The partner organization shall be solely responsible for the upkeep and maintenance of the institute premises and equipment during the contract period, and shall promptly repair, replace, or rectify, at its own cost, any damage, deterioration, or loss caused to the building, infrastructure, or equipment, normal wear and tear excepted.
12. Any other proposal related to the TVET sector that demonstrates a clear and verifiable mechanism for ensuring trainees' employability through confirmed job placements, formal industry linkages, apprenticeships, internships, or employer-led training shall be encouraged and given due consideration. The proposal must clearly indicate the

mechanism for trainee placement, employer engagement, and monitoring of employment outcomes.

**b. Basic Requirements**

- 1) Organizations, whether government, non-government, civil society and charitable, operating on a non-commercial basis with at least five years of experience in the relevant sector and registered under relevant government laws are eligible to apply.
- 2) Applicant organizations must provide certificates confirming they have not been blacklisted by the Government of Punjab or Pakistan.
- 3) Submission of fake, falsified, or fabricated documents will result in disqualification from the current and future government programs and may lead to criminal proceedings.
- 4) Preference will be given to organizations with experience in the relevant field of mentioned courses

**Selection Procedure / Method**

Partner Organization will be selected as per below mentioned criteria.

**Eligibility Criteria:**

The following will be the eligibility criteria:

- 1) Registered with Federal / Provincial Govt Agencies for delivering training services under relevant law.
- 2) Must have NTN Registration and registration with provincial / federal sales tax authorities
- 3) The bidder must have Active tax payer status

**Qualification Criteria:**

| <b>Evaluation Criteria</b> |                                                                                                          |                  |                                                                                                                                                                                                                               |
|----------------------------|----------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Sr. No.</b>             | <b>Description</b>                                                                                       | <b>Max Marks</b> | <b>Formula</b>                                                                                                                                                                                                                |
| 1                          | Experience in running an institute in education sector<br>(Evidence copies duly signed must be attached) | (20)             | <b>Per Project (Student trained/annum)</b><br>500 -- 1000      04 Marks<br>1000+ -- 1500      08 Marks<br>1500+ -- 2000      12 Marks<br>2000+ -- 3000      16 Marks<br>Above 3000      20 Marks<br><b>(Maximum 20 Marks)</b> |
| 2                          | Regional Presence (Regional / Divisional offices in Pakistan)                                            | (10)             | 02 Mark per region / division<br><b>(Maximum 10 Marks)</b>                                                                                                                                                                    |
| 3                          | Investment on the Institute for Equipment & Machinery, Furniture & Fixture and renovation.               | (10)             | <b>Investment in millions PKR</b><br>5,00 -- 7,00      2.5 Marks<br>7,00+ -- 1,000      5 Marks<br>1,000+ -- 1,300      7.5 Marks<br>Above 1,300      10 Marks<br><b>(Maximum 10 Marks)</b>                                   |

|                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                       |              |                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4                                                                                                                                                                                                                 | <b>Financial Capabilities</b><br>Average turnover/Sale of last 03 years<br>(Financial turnover shall be ascertained from audited financial statements)                                                                                                                                                                                                | (10)         | 03 M to 6 M= 04 Marks<br>06+ M to 9 M =06 Marks<br>Above 9 M = 10 Marks<br><b>(Maximum 10 marks)</b>                                                                        |
| 5                                                                                                                                                                                                                 | <b>Students training planned annually for the proposed institute. (Attach training plan with capacity)</b>                                                                                                                                                                                                                                            | (20)         | <b>On This Project (Training plan /annum)</b><br>300 -- 500 05 Marks<br>500+ -- 1000 10 Marks<br>1000+ -- 1500 15 Marks<br>Above 1500 20 Marks<br><b>(Maximum 20 Marks)</b> |
| 6                                                                                                                                                                                                                 | <b>Presentation</b><br>Marks shall be awarded on the basis of: (04 marks for each category)<br>a) Operational Plan<br>b) Financial Plan<br>c) Academics Plan<br>d) Furniture & Furnishing Plan<br>e) Equipment & Machinery Plan<br><br>Maximum Time duration of Presentation is 25 minutes. Presentation must be provided in USB along with Proposal. | (30)         | In each category from (a - e)<br>Outstanding = 6 Marks<br>Very Good = 5 Marks<br>Good = 3 Marks<br>Average = 2 Marks<br><b>(Total Maximum 30 Marks)</b>                     |
|                                                                                                                                                                                                                   | <b>TOTAL MARKS</b>                                                                                                                                                                                                                                                                                                                                    | <b>(100)</b> |                                                                                                                                                                             |
| <ul style="list-style-type: none"> <li>Minimum 70% marks are mandatory in this stage.</li> <li>Supporting documents (where demanded) must be submitted with e-bid otherwise no marks would be awarded.</li> </ul> |                                                                                                                                                                                                                                                                                                                                                       |              |                                                                                                                                                                             |

The minimum score required in this stage is 70 marks. **The partner organization having highest score will be selected for signing of agreement.**

### **Signing of Contract Agreement**

The selected partner organization, scoring 70 marks or above, must sign a contract agreement.

- A binding agreement will be executed between TEVTA and the selected partner organization on e-stamp paper worth Rs. 5000.

The following documents must be attached to the proposal:

- A complete profile of the organization.
- Any additional documents or information required by TEVTA.

## **Qualification Criteria for clause 12**

| <b>Evaluation Criteria</b> |                                                                                                                                                                                                                                                                                                                                                       |                  |                                                                                                                                                                                                                               |
|----------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Sr. No.</b>             | <b>Description</b>                                                                                                                                                                                                                                                                                                                                    | <b>Max Marks</b> | <b>Formula</b>                                                                                                                                                                                                                |
| 1                          | <b>Relevant Experience in TVET Sector</b><br>(Evidence copies duly signed must be attached)                                                                                                                                                                                                                                                           | (20)             | <b>Per Project (Student trained/annum)</b><br>500 -- 1000      04 Marks<br>1000+ -- 1500      08 Marks<br>1500+ -- 2000      12 Marks<br>2000+ -- 3000      16 Marks<br>Above 3000      20 Marks<br><b>(Maximum 20 Marks)</b> |
| 2                          | Regional Presence (Regional / Divisional offices in Pakistan)                                                                                                                                                                                                                                                                                         | (05)             | 01 Mark per region / division<br><b>(Maximum 10 Marks)</b>                                                                                                                                                                    |
| 3                          | <b>Placement Mechanism and Formal Industry linkage – (Local &amp; International)</b>                                                                                                                                                                                                                                                                  | (05)             | 02 marks per setup<br><b>(Maximum 05 Marks)</b>                                                                                                                                                                               |
| 4                          | <b>Specialized Training Facility with International accreditation and certification</b>                                                                                                                                                                                                                                                               | (05)             | 02 Marks per facility<br><b>(Maximum 05 Marks)</b>                                                                                                                                                                            |
| 5                          | <b>Investment on the Institute for Equipment &amp; Machinery, Furniture &amp; Fixture and renovation.</b>                                                                                                                                                                                                                                             | (10)             | <b>Investment in millions PKR</b><br>5,00 -- 7,00      2.5 Marks<br>7,00+ -- 1,000      5 Marks<br>1,000+ -- 1,300      7.5 Marks<br>Above 1,300      10 Marks<br><b>(Maximum 10 Marks)</b>                                   |
| 6                          | <b>Financial Capabilities</b><br>Average turnover/Sale of last 03 years<br>(Financial turnover shall be ascertained from audited financial statements)                                                                                                                                                                                                | (10)             | 03 M to 6 M = 04 Marks<br>06+ M to 9 M = 06 Marks<br>Above 9 M = 10 Marks<br><b>(Maximum 10 marks)</b>                                                                                                                        |
| 7                          | <b>Students training planned annually for the proposed institute. (Attach training plan with capacity)</b>                                                                                                                                                                                                                                            | (15)             | <b>On This Project (Training plan /annum)</b><br>300 -- 500      05 Marks<br>500+ -- 1000      10 Marks<br>1000+ -- 1500      15 Marks<br>Above 1500      20 Marks<br><b>(Maximum 20 Marks)</b>                               |
| 8                          | <b>Presentation</b><br>Marks shall be awarded on the basis of: (04 marks for each category)<br>a) Operational Plan<br>b) Financial Plan<br>c) Academics Plan<br>d) Furniture & Furnishing Plan<br>e) Equipment & Machinery Plan<br><br>Maximum Time duration of Presentation is 25 minutes. Presentation must be provided in USB along with Proposal. | (30)             | In each category from (a - e)<br>Outstanding = 6 Marks<br>Very Good = 5 Marks<br>Good = 3 Marks<br>Average = 2 Marks<br><b>(Total Maximum 30 Marks)</b>                                                                       |
|                            | <b>TOTAL MARKS</b>                                                                                                                                                                                                                                                                                                                                    | <b>(100)</b>     |                                                                                                                                                                                                                               |

- Minimum 70% marks are mandatory in this stage.
- Supporting documents (where demanded) must be submitted with e-bid otherwise no marks would be awarded.

The minimum score required in this stage is 70 marks. **The partner organization having highest score will be selected for signing of agreement.**

## **Signing of Contract Agreement**

The selected partner organization, scoring 70 marks or above, must sign a contract agreement.

- b. A binding agreement will be executed between TEVTA and the selected partner organization on e-stamp paper worth Rs. 5000.

The following documents must be attached to the proposal:

- A complete profile of the organization.
- Any additional documents or information required by TEVTA.

## **TOR's FOR JOINT VENTURE REGARDING OPERATIONALIZATION OF GOVT VOCATIONAL TRAINING INSTITUTE (W) DAUD KHEL**

### **INTRODUCTION OF TEVTA**

Established in July 1999, TEVTA aims to enhance Punjab's global competitiveness by developing a skilled, productive workforce through a standardized, dynamic, and demand-driven technical education and vocational training system. TEVTA provides training in various industry-relevant technical and vocational skills, empowering youth to contribute effectively to the national economy.

TEVTA is striving to become a dynamic organization focused on efficient service delivery and quality training through a proactive, innovative, and demand-driven approach to technical and vocational education. It aims to create an enabling environment for skills development while ensuring equal employment opportunities for both male and female youth across Punjab, and takes pride in developing talent to meet domestic and international market needs. In line with this vision, TEVTA has initiated outsourcing of training services to private partners to engage qualified instructors, deliver training aligned with international standards, and provide modern equipment and materials as per industry requirements.

In this context, TEVTA has initiated various skill development programs to support key industrial sectors in Punjab by producing a skilled workforce. With the rise in foreign investment, new opportunities are emerging across Pakistan's markets. The country's recognition as an emerging market has further strengthened its financial sector, contributing to notable growth in employment opportunities within the industry.

### **AVAILABLE INFRASTRUCTURE**

TEVTA has a state-of-the-art building of Govt. Vocational Training Institute (W) at Daud Khel, District Mianwali. Details of the building are as under:

- |                          |                     |
|--------------------------|---------------------|
| a. PC-I approval date:   | February.2026       |
| b. Total cost of Scheme: | Rs. 195.934 million |
| c. Total land:           | 10 Kanals 06 Marlas |
| d. Covered area:         | 17325 Sq Ft         |

The Section 3 of the Act, 2010 empowers the Authority to enter into agreement which shall be signed by Chairperson or any other person authorized by him. In exercise of the said powers, TEVTA proposes to establish a joint venture to operationalize the building with proposed project aims to establish a fully functional technical training institute for women at Daud Khel in district Mianwali, with a focus on vocational stream education integrated with general education where applicable. The institute will offer six (06) CBT&A trades, designed to meet regional employment needs and industry demand for advance courses, as outlined below. The initial agreement period will be ten years, extendable based on performance and mutually agreed terms by both parties.

## **OBJECTIVES**

Following are the broad objectives of this Project:

- **Market-Driven Courses:** To offer demand-driven vocational courses based on market trends, emerging technologies, local industry requirements, and employment opportunities.
- **Curriculum & Equipment Alignment:** To ensure alignment of curricula with relevant industrial standards and provide compatible, modern, and functional machinery, equipment, and tools in workshops and laboratories for effective hands-on training.
- **Quality & Skills Development:** To ensure the quality of vocational training through competency-based assessment, quality assurance, and continuous improvement of training programs.
- **Employability & Entrepreneurship:** To equip trainees with market-oriented technical, practical and entrepreneurial skills to enhance their employability and enable them to pursue sustainable employment, self-employment, and entrepreneurial opportunities.

## **PROPOSED COURSES**

Courses shall be selected on the basis of prevailing market demand, employment potential, and findings of the market survey. Based on the survey conducted by TEVTA, the following courses have been identified for initial consideration. The identified courses are indicative and shall not be construed as binding; however, they may be offered initially based on institutional capacity and market requirements.

1. Fashion Designing 12 Months Level 2 & 3
2. Computer Graphics (Print) Level-3
3. Computer IT Assistant Level-3
4. Dress Making Level 2
5. Beautician Level 2
6. Beauty Therapy Level 3

Where an organization intends to offer courses other than those identified through the TEVTA survey, such courses shall preferably be selected from the **NAVTTTC-approved curricula**. In case the organization proposes to introduce a new course for which an approved curriculum is not available, the organization shall be responsible for developing the curriculum in accordance with prevailing industry and market requirements and obtaining its approval from **NAVTTTC** prior to commencement of the course at the institute.

## **TERMS OF REFERENCE (TORs)**

### **Obligations of TEVTA**

1. The newly constructed building of the Government Vocational Training Institute (W), Daud Khel, District Mianwali, shall be formally handed over to the partner organization in its present condition, on an “as-is” basis, for the purpose of delivering high-quality, state-of-the-art technical and vocational training programs in accordance with the approved scope and objectives of the project.
2. The composition of the Board of Governors (BoG) shall be constituted in such a manner as to ensure fair and proportionate representation of all relevant stakeholders, including representatives of the public sector and the partner organization, in order to promote transparency, balanced decision-making, and effective governance.
3. The performance and progress of the partner organization shall be regularly monitored and evaluated in accordance with the mutually agreed terms and conditions of the agreement, as well as the defined Key Performance Indicators (KPIs) of the project, to ensure timely achievement of targets and adherence to prescribed standards.
4. A comprehensive review of the institute’s financial outlay, including expenditures, allocations, and utilization of funds, shall be conducted on a quarterly basis to ensure financial discipline, transparency, and alignment with the approved budgetary provisions.
5. The concerned department shall extend all necessary facilitation and support to the partner organization, wherever required, for obtaining registration and/or affiliation of the institute with the Punjab Skill Development Authority (PSDA) and the Punjab Board of Technical Education (PBTE), in accordance with applicable rules, regulations, and procedures

### **a. Obligations of Partner Organization**

1. The partner organization shall undertake the upgradation of the newly constructed building to modern standards through necessary renovations and improvements, provision of appropriate furnishings, interior finishing and décor, deployment of advanced teaching and learning equipment, and establishment of robust infrastructure, in order to create a conducive and technology-enabled learning environment.
2. The partner organization shall ensure that the institute is made fully operational within a period of six (06) months from the date of signing of the contract agreement, and that the commencement of training programs is initiated within the stipulated timeframe.
3. The duration of courses offered at the institute shall range from six (06) to twelve (12) months, or as may be determined in accordance with the nature of the course content, required credit hours, and the standards prescribed by relevant international certification bodies.
4. The partner organization shall make all reasonable efforts to train **approximately 275 students annually at the institute**, subject to available capacity, resources, and

demand.

5. The partner organization shall bear and be solely responsible for all operational and recurring expenditures of the institute, including but not limited to remuneration of teaching and support staff, payment of utility bills, repair and maintenance of the premises, procurement and upkeep of machinery and equipment, as well as any applicable registration and/or affiliation fees.

**Establish the following facilities at the institute:**

6. The partner organization shall establish a functional and well-resourced placement cell responsible for facilitating employment opportunities for graduates, including job placements at the local, national, and international levels, as well as enabling access to online and remote work opportunities.
7. The partner organization shall assume the lead role in the overall management and operations of the institute, under the strategic oversight and policy guidance of the Board of Governors (BoG), and shall ensure its appropriate and proportionate representation within the Board in accordance with agreed governance arrangements.
8. The partner organization shall operate the institute strictly on a not-for-profit basis and shall limit its academic and training offerings courses, in line with the approved mandate and objectives of the institute. However, where the Partner Organization proposes to charge a fee from students to meet operational expenses, such fee shall be limited to the fee prescribed/notified by TEVTA for its institutions
9. The partner organization shall maintain proper books of accounts and financial records, and shall submit detailed statements of accounts to TEVTA on a quarterly basis, ensuring transparency, accountability, and compliance with applicable financial regulations.
10. Upon expiry or termination of the contract agreement, the partner organization shall hand over peaceful possession of the institute along with all furniture, fixtures, machinery, equipment, and any other assets procured or installed during the contract period, to TEVTA, and such assets shall vest in TEVTA without any claim or encumbrance.
11. The partner organization shall be solely responsible for the upkeep and maintenance of the institute premises and equipment during the contract period, and shall promptly repair, replace, or rectify, at its own cost, any damage, deterioration, or loss caused to the building, infrastructure, or equipment, normal wear and tear excepted.
12. Any other proposal related to the TVET sector that demonstrates a clear and verifiable mechanism for ensuring trainees' employability through confirmed job placements, formal industry linkages, apprenticeships, internships, or employer-led training shall be encouraged and given due consideration. The proposal must clearly indicate the

mechanism for trainee placement, employer engagement, and monitoring of employment outcomes.

**b. Basic Requirements**

- 1) Organizations, whether government, non-government, civil society and charitable, operating on a non-commercial basis with at least five years of experience in the relevant sector and registered under relevant government laws are eligible to apply.
- 2) Applicant organizations must provide certificates confirming they have not been blacklisted by the Government of Punjab or Pakistan.
- 3) Submission of fake, falsified, or fabricated documents will result in disqualification from the current and future government programs and may lead to criminal proceedings.
- 4) Preference will be given to organizations with experience in the relevant field of mentioned courses

**Selection Procedure / Method**

Partner Organization will be selected as per below mentioned criteria.

**Eligibility Criteria:**

The following will be the eligibility criteria:

- 1) Registered with Federal / Provincial Govt Agencies for delivering training services under relevant law.
- 2) Must have NTN Registration and registration with provincial / federal sales tax authorities
- 3) The bidder must have Active tax payer status

**Qualification Criteria:**

| <b>Evaluation Criteria</b> |                                                                                                          |                  |                                                                                                                                                                                                                               |
|----------------------------|----------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Sr. No.</b>             | <b>Description</b>                                                                                       | <b>Max Marks</b> | <b>Formula</b>                                                                                                                                                                                                                |
| 1                          | Experience in running an institute in education sector<br>(Evidence copies duly signed must be attached) | (20)             | <b>Per Project (Student trained/annum)</b><br>500 -- 1000      04 Marks<br>1000+ -- 1500      08 Marks<br>1500+ -- 2000      12 Marks<br>2000+ -- 3000      16 Marks<br>Above 3000      20 Marks<br><b>(Maximum 20 Marks)</b> |
| 2                          | Regional Presence (Regional / Divisional offices in Pakistan)                                            | (10)             | 02 Mark per region / division<br><b>(Maximum 10 Marks)</b>                                                                                                                                                                    |
| 3                          | Investment on the Institute for Equipment & Machinery, Furniture & Fixture and renovation.               | (10)             | <b>Investment in millions PKR</b><br>5,00 -- 7,00      2.5 Marks<br>7,00+ -- 1,000      5 Marks<br>1,000+ -- 1,300      7.5 Marks<br>Above 1,300      10 Marks<br><b>(Maximum 10 Marks)</b>                                   |

|                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                       |              |                                                                                                                                                                             |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4                                                                                                                                                                                                                 | <b>Financial Capabilities</b><br>Average turnover/Sale of last 03 years<br>(Financial turnover shall be ascertained from audited financial statements)                                                                                                                                                                                                | (10)         | 03 M to 6 M= 04 Marks<br>06+ M to 9 M =06 Marks<br>Above 9 M = 10 Marks<br><b>(Maximum 10 marks)</b>                                                                        |
| 5                                                                                                                                                                                                                 | <b>Students training planned annually for the proposed institute. (Attach training plan with capacity)</b>                                                                                                                                                                                                                                            | (20)         | <b>On This Project (Training plan /annum)</b><br>300 -- 500 05 Marks<br>500+ -- 1000 10 Marks<br>1000+ -- 1500 15 Marks<br>Above 1500 20 Marks<br><b>(Maximum 20 Marks)</b> |
| 6                                                                                                                                                                                                                 | <b>Presentation</b><br>Marks shall be awarded on the basis of: (04 marks for each category)<br>a) Operational Plan<br>b) Financial Plan<br>c) Academics Plan<br>d) Furniture & Furnishing Plan<br>e) Equipment & Machinery Plan<br><br>Maximum Time duration of Presentation is 25 minutes. Presentation must be provided in USB along with Proposal. | (30)         | In each category from (a - e)<br>Outstanding = 6 Marks<br>Very Good = 5 Marks<br>Good = 3 Marks<br>Average = 2 Marks<br><br><b>(Total Maximum 30 Marks)</b>                 |
|                                                                                                                                                                                                                   | <b>TOTAL MARKS</b>                                                                                                                                                                                                                                                                                                                                    | <b>(100)</b> |                                                                                                                                                                             |
| <ul style="list-style-type: none"> <li>Minimum 70% marks are mandatory in this stage.</li> <li>Supporting documents (where demanded) must be submitted with e-bid otherwise no marks would be awarded.</li> </ul> |                                                                                                                                                                                                                                                                                                                                                       |              |                                                                                                                                                                             |

The minimum score required in this stage is 70 marks. **The partner organization having highest score will be selected for signing of agreement.**

### **Signing of Contract Agreement**

The selected partner organization, scoring 70 marks or above, must sign a contract agreement.

- A binding agreement will be executed between TEVTA and the selected partner organization on e-stamp paper worth Rs. 5000.

The following documents must be attached to the proposal:

- A complete profile of the organization.
- Any additional documents or information required by TEVTA.

## **Qualification Criteria for clause 12**

| <b>Evaluation Criteria</b>                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                       |                  |                                                                                                                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Sr. No.</b>                                                                                                                                                                                                    | <b>Description</b>                                                                                                                                                                                                                                                                                                                                    | <b>Max Marks</b> | <b>Formula</b>                                                                                                                                                                                                                |
| 1                                                                                                                                                                                                                 | <b>Relevant Experience in TVET Sector</b><br>(Evidence copies duly signed must be attached)                                                                                                                                                                                                                                                           | (20)             | <b>Per Project (Student trained/annum)</b><br>500 -- 1000      04 Marks<br>1000+ -- 1500      08 Marks<br>1500+ -- 2000      12 Marks<br>2000+ -- 3000      16 Marks<br>Above 3000      20 Marks<br><b>(Maximum 20 Marks)</b> |
| 2                                                                                                                                                                                                                 | Regional Presence (Regional / Divisional offices in Pakistan)                                                                                                                                                                                                                                                                                         | (05)             | 01 Mark per region / division<br><b>(Maximum 10 Marks)</b>                                                                                                                                                                    |
| 3                                                                                                                                                                                                                 | <b>Placement Mechanism and Formal Industry linkage – (Local &amp; International)</b>                                                                                                                                                                                                                                                                  | (05)             | 02 marks per setup<br><b>(Maximum 05 Marks)</b>                                                                                                                                                                               |
| 4                                                                                                                                                                                                                 | <b>Specialized Training Facility with International accreditation and certification</b>                                                                                                                                                                                                                                                               | (05)             | 02 Marks per facility<br><b>(Maximum 05 Marks)</b>                                                                                                                                                                            |
| 5                                                                                                                                                                                                                 | <b>Investment on the Institute for Equipment &amp; Machinery, Furniture &amp; Fixture and renovation.</b>                                                                                                                                                                                                                                             | (10)             | <b>Investment in millions PKR</b><br>5,00 -- 7,00      2.5 Marks<br>7,00+ -- 1,000      5 Marks<br>1,000+ -- 1,300      7.5 Marks<br>Above 1,300      10 Marks<br><b>(Maximum 10 Marks)</b>                                   |
| 6                                                                                                                                                                                                                 | <b>Financial Capabilities</b><br>Average turnover/Sale of last 03 years<br>(Financial turnover shall be ascertained from audited financial statements)                                                                                                                                                                                                | (10)             | 03 M to 6 M= 04 Marks<br>06+ M to 9 M =06 Marks<br>Above 9 M = 10 Marks<br><b>(Maximum 10 marks)</b>                                                                                                                          |
| 7                                                                                                                                                                                                                 | <b>Students training planned annually for the proposed institute. (Attach training plan with capacity)</b>                                                                                                                                                                                                                                            | (15)             | <b>On This Project (Training plan /annum)</b><br>300 -- 500      05 Marks<br>500+ -- 1000      10 Marks<br>1000+ -- 1500      15 Marks<br>Above 1500      20 Marks<br><b>(Maximum 20 Marks)</b>                               |
| 8                                                                                                                                                                                                                 | <b>Presentation</b><br>Marks shall be awarded on the basis of: (04 marks for each category)<br>a) Operational Plan<br>b) Financial Plan<br>c) Academics Plan<br>d) Furniture & Furnishing Plan<br>e) Equipment & Machinery Plan<br><br>Maximum Time duration of Presentation is 25 minutes. Presentation must be provided in USB along with Proposal. | (30)             | In each category from (a - e)<br>Outstanding = 6 Marks<br>Very Good = 5 Marks<br>Good = 3 Marks<br>Average = 2 Marks<br><b>(Total Maximum 30 Marks)</b>                                                                       |
|                                                                                                                                                                                                                   | <b>TOTAL MARKS</b>                                                                                                                                                                                                                                                                                                                                    | <b>(100)</b>     |                                                                                                                                                                                                                               |
| <ul style="list-style-type: none"> <li>Minimum 70% marks are mandatory in this stage.</li> <li>Supporting documents (where demanded) must be submitted with e-bid otherwise no marks would be awarded.</li> </ul> |                                                                                                                                                                                                                                                                                                                                                       |                  |                                                                                                                                                                                                                               |

The minimum score required in this stage is 70 marks. **The partner organization having**

**highest score will be selected for signing of agreement.**

**Signing of Contract Agreement**

The selected partner organization, scoring 70 marks or above, must sign a contract agreement.

- b. A binding agreement will be executed between TEVTA and the selected partner organization on e-stamp paper worth Rs. 5000.

The following documents must be attached to the proposal:

- A complete profile of the organization.
- Any additional documents or information required by TEVTA.