

	GOVERNMENT OF THE PUNJAB TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY 96-H, GULBERG II, LAHORE PHONE: 042-99263055-59 www.tevta.gop.pk	
	(FINANCE WING)	
TEVTA/Fin/Acc/Fee/2026-27/		Dated: <u>June 02</u> , 2026
NOTIFICATION		

Subject: **FEE STRUCTURE OF TEVTA INSTITUTIONS**

Scope

In supersession of all previous notifications and circulars pertaining to this matter, approval is hereby granted for the issuance of the revised fee structure applicable to all TEVTA Institutions, Centers, and Colleges for the Academic Session 2026-27.

02. The prescribed fee shall be applicable to all courses offered at TEVTA institutions in accordance with the rates specified in the annexures attached herein;

- | | |
|---|----------------|
| a) For DAE, BS Technology & Matric Tech Courses | ANNEX-A |
| b) For Vocational Courses | ANNEX-B |
| c) For Apprentices Training Centers Courses | ANNEX-C |
| d) For DAE 2 nd Shift Courses | ANNEX-D |
| e) For CBT&A Courses | ANNEX-E |

03. The total fee collected from students shall be categorized as follows:

- a) TEVTA Fee – This includes the 100% admission fee, tuition fee, and 25% of Pupil funds. TEVTA fee of all courses except self-finance courses (vocational) will be submitted to TEVTA Secretariat.
- b) Pupil Funds – Contributions designated for institutional development and student welfare. These includes computer fund, welfare fund, machinery & equipment breakage fund, stationary fund, internal exam fund, printing fund, sports fund and issuance/reissuance of ID card fund. 75% of the total pupil funds shall be retained by the institute for expenditures as per pupil fund policy.
- c) Refundable Securities – This comprises College, Institute, Hostel, and Mess security deposits, which shall be considered forfeited if not claimed within one year of a student's departure from the respective institution. These unclaimed securities shall be transferred to the pupil fund account.
- d) Hostel Dues – Charges applicable to students availing hostel facilities.
- e) Registration Fee – Payable to the respective Board, Punjab Board of Technical Education (PBTE), Trade Testing Board, or University as per regulatory requirements. Registration fee will be collected through e-application and will be deposited to respective authorities through cross cheque or through online payment only.

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- f) Examination Fee – The prescribed fee for examinations conducted by the Board, PBTE, Trade Testing Board, or University. Examination fee will be collected through e-application and will be deposited to the respective authorities through cross cheque or through online payment only.

04. All 2nd shift DAE fees except, board/university, hostel dues and student security, will be deposited in non-subsidized scheme bank account number # **CPA 6580007168700201** of TEVTA Secretariat directly. The non-subsidized scheme bank account has been mapped in the e-application. The annual budget estimate of 2nd shift will be submitted to TEVTA Finance Wing before 30th June of each year and annual allocation of the budget will be made in July of each year. The allocated budget will be released quarterly to all institutes in their respective 2nd shift bank account. The bank balance available in 2nd shift fee bank account as on 30-06-2026 shall be transferred/submitted to TEVTA Secretariat non subsidized account. The 2nd shift courses shall continue to govern as per 2nd shift policy of TEVTA.

05. Certificate verification charges shall be levied in accordance with the notifications issued by the respective BISE, University, or PBTE. Additionally, all dues payable to PBTE, Trade Testing Board (TTB), or University shall be charged as prescribed by the relevant authorities from time to time. For students availing hostel facilities, charges for electricity, gas, and attendant services shall be distributed equitably among residents based on the actual respective utility bills.

06. In compliance with the provisions of The Punjab Apprenticeship Act 2021, the fee components previously charged to employers of TEVTA's Apprenticeship Training Centers (ATCs) are now exempted.

07. All Short Courses other than regular short courses will be governed under notification no. TEVTA/fin/short courses 2008 dated 03-09-2008 as amended time to time.

08. The account titled "TEVTA – Fee Collection Account" shall be maintained by the institutions in approved scheduled banks for the deposit of fees collected from students. This account shall continue to be jointly operated by the Principal and the designated senior member of the Institute. The institution shall provide the name of the co-signatory to the respective bank to facilitate the joint operation of the account.

09. Instructions issued vide Notification No. TEVTA/Fin/Acc/Fee/2025-26/ Dated: September 30, 2026 regarding Transport Fund will be applicable during current Academic Session 2026-2027.

10. Instructions issued vide Notification No. TEVTA/Dir-Tech/Fee/11-15/118 Dated: April 21, 2026 regarding promotion of merit-based admissions and attraction of high-achieving students at TEVTA institutions from the Academic Session 2026-27 (Morning Shift):



- a) The scholarship for the students in terms of waiving off fee (fixed charges), who have obtained 90% or above marks in Matriculation (overall or in science subjects) / DAE / F.Sc or equivalent will be applicable during current Academic Session 2026-2027.
- b) The scholarship for the students in terms of waiving off 50% fee (fixed charges), who have obtained 80% to 89% marks in Matriculation (overall or in science subjects) DAE / F.Sc or equivalent.
- c) The scholarship would be applicable to the students for the first year and its continuation would be subject to achievement of same percentage of marks in Annual Examination conducted by PBTE or concerned examination body.
- d) Fixed charges (as elaborated in the prevailing TEVTA Fee Notification) include Admission & Tuition Fee, Pupil Fund and Refundable Institute Security.

The subject notification will be applicable from current Academic Session 2026-27.

- e) Instruction issued vide Notification No. TEVTA/Admn/9-44/544 dated: 14-02-2014 regarding "Fee Waiver for Children of TEVTA Employees" shall be implemented.
- f) Instruction issued vide Notification No. TEVTA/DGM(Ops)/2-126/2018 dated: 22-07-2015 regarding "Non-charging of Fee from the students of GILIT/BALTISTAN and BALOCHISTAN" should be implemented.
- g) Instruction issued vide Notification No. TEVTA/GM(O-I)/2-44/55 dated: 25-01-2018 regarding "Standard Operating Procedure (SOP) for TEVTA Institutes / Colleges for the refund of College Security, Library Security Funds, Hostel Security and Mess Security Funds, Mess advance etc. shall be implemented.

E-Application for Fee Collection

11. The Bank of Punjab has developed an e-application for TEVTA Fee Collection, facilitating the generation of fee challans and online deposits into designated bank accounts. The application is accessible via the online portal: <https://tevta.bop.com.pk>. Each institute has been assigned a unique user ID, and comprehensive training has been provided to Principals, DDOs, Heads of Institutions (HOI), and other relevant staff. Institutes are strictly prohibited from issuing manual fee challans or accepting cash payments directly. Instead, all institutes shall generate e-challans through the application and provide students with the corresponding challan ID, enabling them to remit payments online or manually through any branch of the Bank of Punjab.

12. All fees outlined in clause 02 except 2nd shift fee shall be deposited into the fee collection bank accounts of each institute, which have been mapped in e-application system. The Principal, HOI, or DDO shall be responsible for the timely transfer of dues payable to the Punjab Board of Technical Education (PBTE), Trade Testing Board (TTB),



and Universities, ensuring compliance with the prescribed payment schedule. Further, 75% of Pupil Funds, Securities Fund, Hostel Fund, and Self-Finance Fee shall be transferred from TEVTA Fee Collection account to the respective designated bank accounts. The Head of Institution (HOI) shall be responsible for ensuring the proper deposit and transfer of fees as per the notified fee structure. The ultimate responsibility for fee payment, in strict adherence to official notifications, shall rest with the Head of Institution.

Timelines for Payment of Fee

13. The following timelines for fee payment by students shall be strictly adhered to:

- i. The fee for B.Tech. /B.Sc. Technology, DAE (Regular & 2nd Shift) for first year, two year diploma, one-year diploma/certificate, and six-month courses shall be collected immediately at the time of admission.
- ii. The fee for the subsequent years of B.Tech. / B.Sc. Technology, DAE courses (regular & 2nd shift) and the second year of diploma programs shall be collected within one month of the commencement of classes, but no later than October 31st of each year
- iii. Amendment in the notification No. TEVTA/Fin/Acc/2023/363, dated November 23, 2023 has been made recommended wherein installment-based payment is permitted for deserving students enrolled in one-year and longer-duration programs. The e-application system offers three installment options in a year, to be collected as follows:
 - 1) First Installment: 33% payable immediately upon admission.
 - 2) Second Installment: 33% payable in December.
 - 3) Third Installment: 34% payable in March or at the end of the academic session, whichever is earlier?
- iv. If a student's monthly attendance falls below 80%, he will no longer be eligible for installment-based payments. In such cases, the remaining full fee must be paid immediately upon attendance dropping below the prescribed threshold.
- v. The instruction issued vide notification No. TEVTA/Dir-Tech/2-23/294 dated 20-05-2025 regarding admission of DAE Courses and as well as Instructions issued vide Notification No. TEVTA/OPS-II/VOC-II//188 Dated: July, 09, 2025 regarding admission of G-II & G-III at vocational Institutes on the 9th class basis for the session 2026-2027 shall be observed till declaration of Matric (SSC) result. It is further clarified that the referred approval is applicable to those students who have appeared in 10th class examination in the session 2025-26.

14. The fee payment schedule and relevant instructions shall be communicated to students at the time of admission. A late payment fine of **PKR 110** per day, up to a maximum of **PKR 2,200** per month, shall be imposed for delayed payments of fee of all categories. If the fee remains unpaid for one month, the student's enrollment shall be cancelled. In cases of re-admission, the outstanding fine shall be charged along with the re-admission fee. Under exceptional circumstances, upon request by the Head of Institute (HOI), Principal, Manager, or DDO, the District Director/Director Concerned/ Regional Director may approve a one-time waiver of the fine, based on the recommendation of the admission committee.

15. Students shall not be permitted to shift from one academic shift to another under any circumstances.

Books of Accounts

16. Separate books of account of following bank accounts will be maintained by the institute:

- i. TEVTA Fee Collection Account
- ii. 2nd Shift for DAE Courses
- iii. Short courses other than regular short Courses as per notification No. TEVTA/fin/Short courses 2008 dated 03-09-2008
- iv. Pupil Funds account.
- v. Securities Fund account
- vi. Hostel Fund account.

Fee Refund and Concessions

17. TEVTA does not have a policy for the refund of fees to students. Applicants seeking admission to a particular course shall be explicitly informed about the non-refundable nature of the fee prior to its deposit. This condition shall be clearly stated on the student admission form. However, in exceptional and compelling circumstances, the Head of Institution (HOI) may seek written approval from the concerned District Director/Director Concerned/Regional Director on a case-by-case basis, providing a detailed justification for the refund request, if classes have not yet been started according to academic schedule. The District Director/Director Concerned/Regional Director, upon evaluating the case, may approve the refund of 75% of the pupil fund, student security, hostel dues and board/university dues. Once admission has been approved by the Admission Committee, no fee shall be refunded under any circumstances, and the student's name shall be formally struck off from records.

18. The refund of fee to the students under 3(v) of notification No. TEVTA/Dir-Tech/2-23/294 dated 20-05-2025 shall be made from the pupil funds to the students who



fail in 10th class examination. Further, difference of fee for the session 2026-2027 will be collection with third installment from students in the month of August.

19. Fee concessions are exclusively granted to TEVTA employees and their children in accordance with TEVTA's policy notified in 2009 (Notification No. TEVTA/GM(O)/34/2724, dated 16-12-2009). The fee concession in such cases covers the tuition/admission fee, pupil funds, and student security. All other dues, including hostel charges, board dues, and ancillary fees, shall remain payable in full for the admission cases of TEVTA employees' children.

Role and Responsibility of Fee Deposit

20. The Principal, Head of Institution (HOI), and Drawing & Disbursing Officer (DDO), along with the accounts staff, shall be personally responsible for ensuring the payment of students' fees directly into the designated bank account using the challan generated through the E-Application for fee collection. Under no circumstances shall, any member of the institute, be permitted to collect cash payments directly from students. During the admission process, the accounts staff shall prepare fee deposit report, which must be verified by the Principal, HOI, or DDO on regular basis. The verified report shall be maintained separately for audit records.

21. Further, a monthly statement shall be prepared detailing the budgeted fee based on institutional capacity (Annual Budget Estimates) and the actual fee received, ensuring reconciliation with the E-Application, online admission portal, and bank statement. Any discrepancies shall be addressed and reconciled by the institute staff before submission. The finalized report, along with reconciliation details, shall be submitted to the respective District Director or Regional Director, who shall conduct verification through his finance staff and subsequently forward the report to the TEVTA Secretariat by the 10th of each month.

22. If fee payment does not adhere to the prescribed schedule, and a student drops out or leaves the institute without completing the due payment, the Principal and the relevant fee dealing staff shall be held jointly accountable for the non-recovery of the outstanding amount of dropped-out students.

Problem resolution

23. In the event of any issues arising during the implementation of the scheme, the matter shall be referred to the respective District Director for vocational stream institutions, including Government Technical Training Institutes (GTTIs), Government Vocational Training Institutes for Women (GVTIWs), Government Technical Training Centers (GTTCs), Agriculture Machinery Training School (AMTS), Vocational Training Centers (VTCs), and Readymade Garments Training Centers (RMGTCs). For Apprenticeship Training Centers

(ATCs), the issue shall be directed to the Director AT, while matters concerning Government Colleges of Technology (GCTs) shall be referred to the respective Regional Directors. Additionally, concerns related to Service Centers shall be escalated to the Director/Project Director (PD) and Staff Training Institutes issue shall be referred to Director (Training). Each designated authority shall be responsible for ensuring timely resolution of the issue in accordance with the established protocols.

24. Failure to comply with the aforementioned directives, including instances of mismanagement, misconduct, negligence, or non-compliance, shall result in disciplinary action against all individuals responsible at both the institutional and District/Regional levels. Appropriate measures shall be taken in accordance with established regulatory and administrative frameworks to ensure accountability and adherence to prescribed guidelines.

CHAIRPERSON, TEVTA

No. Even & Dated
01/06/, 2026

A Copy is forwarded for information to:

- (1) All Director Generals, TEVTA Secretariat, Lahore.
- (2) All Additional Director Generals, TEVTA Secretariat, Lahore.
- (3) All Regional Directors, TEVTA with the request to circulate the same to their lower formation.
- (4) All Directors, TEVTA Secretariat, Lahore.
- (5) The Director (MIS) with the request to place the same on TEVTA website.
- (6) All District Directors TEVTA in the Punjab with the request to circulate the same to their lower formation.
- (7) The Director (AT) TEVTA Secretariat, Lahore, with the request to circulate the same to their lower formation.
- (8) The Director Service Centers with the request to circulate the same to their lower formation.
- (9) The Director Trade Testing Board, Lahore.
- (10) The Director to Chairperson TEVTA.
- (11) P.S to SDG TEVTA Lahore.
- (12) P.S to COO TEVTA Lahore.


MIRZA UMER FAROOQ
DIRECTOR GENERAL (FINANCE)
TEVTA

Technical Education & Vocational Training Authority
Annual Fee for DAE, B.Tech & Matric Tech Courses
For GCT, GCT(W), GSTC and Service Centers
For Academic Year 2026-27

ANNEX-A

Fixed Charges

Sr. No.	Description	DAE Course (Rs.)	B.Tech Course / B.Sc. Eng. Technology (Rs.)	Matric Tech Course (Rs.)
TEVTA Fee				
1	Admission and Tuition Fee	5,869	5,016	2,420
2	Pupil Funds *	8,866	7,365	3,025
3	Refundable Institute Security	2,756	2,915	1,287
Total		17,490	15,296	6,732

Variable Charges

Sr. No.	Description	DAE Course (Rs.)	B.Tech Course / B.Sc. Eng. Technology (Rs.)	Matric Tech Course (Rs.)
Pupil Funds				
1	Age Relaxation Fund In case Age relaxation is granted	798	644	641
2	Parking Stand Fund Per Year (subject to provision of stand)	479	402	402
3	Absentee Fine / Absent	10	10	10
4	Fine for Late Return of Books / Book / Day	10	10	10
Others				
1	Fixed Transport Fund Per Session	150	150	150
2	Recurring Transport Charges Per Month (subject to availing of transport facility)	1,500	1,500	1,500
3	Mess Advance (One Time)	3,971	3,273	3,273
4	Hostel Security	1,931	1,595	1,595
5	Crockery / Common Room / Welfare Fund	787	655	336
6	Re-admission Fee (TEVTA Fee)	226	336	187
7	Hostel Fee / Month	88	77	77

Technical Education & Vocational Training Authority
Annual Fee for Vocational Courses
For Academic Year 2026-27

ANNEX-B

Fixed Charges

Sr. No.	Description	1 and 2 years (Rs.)	6 Months (Rs.)
TEVTA Fee			
1	Admission and Tuition Fee	2,420	1,276
2	Pupil Funds	3,025	930
3	Refundable Institute Security	1,287	-
Total		6,732	2,206

Variable Charges

Sr. No.	Description	1 and 2 years (Rs.)	6 Months (Rs.)
Pupil Funds			
1	Age Relaxation Fund In case Age relaxation is granted	644	644
2	Parking Stand Fund Per Year (subject to provision of stand)	402	-
3	Absentee Fine / Absent	10	10
4	Fine for Late Return of Books / Book / Day	10	10
Others			
1	Fixed Transport Fund Per Session	150	150
2	Recurring Transport Charges Per Month (subject to availing of transport facility)	1,500	1,500
3	Mess Advance (One Time)	3,273	1,639
4	Hostel Security	1,595	798
5	Crockery / Common Room / Welfare Fund	336	176
6	Re-admission Fee (TEVTA Fee)	187	94
7	Hostel Fee / Month	77	77

Note. The vocational courses fee shall be applicable to all streams except notified separately in the instant fee notification