

BIDDING DOCUMENT

Govt. of the Punjab



Technical Education & Vocational Training Authority
Govt. College of Technology Samanabad, Faisalabad



PROCUREMENT OF TOOLS AND EQUIPMENT CBTA MECHANICAL FOR GCT FSD TO BE MADE UNDER SINGLE STAGE ONE ENVELOPE PROCEDURE 2025-26

Tender No:	GCT/FSD/ CBTA/2025-26 8629	
Tender Name:	Procurement of SMALL TOOLS PACKAGE-3	
Method of Procurement	Single Stage One Envelope (Accumulative Cost Basis Least Cost Method)	
Last Date & Time of Receipt of E-Bids	29-12-2025	12:30PM
Opening Date & Time	29-12-2025	01:00PM


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Samanabad, Faisalabad

	<p style="text-align: center;">GOVT. OF THE PUNJAB TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY (TEVTA) GOVT. COLLEGE OF TECHNOLOGY Samanabad, Faisalabad PH: 041-9330665-66 E-mail: tevtagctfsd@yahoo.com</p>	
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Invitation to E-Bid

Technical Education & Vocational Training Authority (TEVTA) invites bids under **Single Stage One Envelope** national competitive bidding procedure from active tax bidders registered with Income Tax and Sales Tax Department for Purchase of Tools and Equipment at Govt. College of Technology Samanabad, Faisalabad as per below detail:

Package No.	Package Name	Estimated Amount (Rupees)	Bid Security (Rupees)	Bid Opening Date & Time
GCT/FSD/ CBTA/2025-26/8629	Procurement of small Tools PACKAGE-3	2772750/-	138638/-	29-12-2025 01:00 PM

- Bidding Documents are available on www.ppra.punjab.gov.pk and may be downloaded free of cost.
- Bids duly completed and in conformity with Bidding Documents must be submitted online on E- Pak Acquisition and Disposal System (EPADS) website i.e., <https://punjab.eprocure.gov.pk> till **12:30 P.M dated 29-12-2025 and bids shall be opened on same date at 01:00 P.M.**
- Detailed terms & conditions, method of procurement, procedure for submission of bids, bid validity, and other information are available in bidding documents.
- Original bid security in favor of **Principal Govt. College of Technology Samanabad, Faisalabad** in the shape of **CDR/Pay Order/Demand Draft** of the **above-mentioned amount must be submitted physically** at the below mentioned address well before the opening of the E-Bid. **Bids submitted through E- PADS shall only be entertained / accepted.**
- Bidders are advised to ensure uploading the Bid on E-PADS Portal, well before the submission deadline, and not wait for the last date and time to upload the bid. Bid submission on E-PADS Portal shall entirely be the responsibility of the bidder. TEVTA shall not be held responsible for any issues thereof.
- Only Accumulative Rates for the whole tender will be used to determine the lowest evaluated bidders.**
- Income/Sales tax registration certificate and other documents as mentioned in Tender Document must accompany the bids.

Note: TEVTA may reject all bids or proposals at any time prior to the acceptance of a bid or proposal, as provided under Rule-35 of Punjab Procurement Rules,

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TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY (TEVTA)
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BRIEF INTRODUCTION OF THE ORGANIZATION

Sr. #	Fields	Description
01.	Name of the Organization	
02.	National Tax Number	
03.	Sales Tax Registration Number	
04.	Date of Establishment	
05.	Corporate Status (Proprietor, Partnership, Private Limited, Public Limited)	
06.	Authorized representative through whom all communications shall be made (Name & Designation in the organization)	
07.	Mailing address	
08.	Contact / Cell No.	
09.	Fax No.	
10.	E-Mail Address	



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Part-I

Section I. Instructions to Bidders

A. Introduction

- 1. Scope of Work**
 - 1.1 Bidders must submit bids of all items of the package, It is mandatory to quote all items. The contractor will be responsible for delivery, installation & commissioning (if any) of all items at consignee's end in new, safe, sound and in operational condition.
- 2. Eligible Bidders**
 - 2.1 This Invitation for Bids is open to all suppliers, registered with relevant Registration Authorities and Tax Departments/ Authorities (Income Tax, Sales Tax & Punjab Sales Tax etc.), and registered on E Procurement System (EPADS), except as provided hereinafter.
 - 2.2 Government-owned enterprises may participate only if they are legally and financially autonomous, if they operate under commercial law, and if they are not a dependent agency of the Government (provide certificate).
 - 2.3 Bidders should not be blacklisted from GCT FSD and PPRA Punjab.
 - 2.4 The Bidders must have NTN and STRN and active tax payer status.
- 3. Eligible Goods and Services**
 - 3.1 All goods and related services to be supplied under the contract shall have their origin in eligible source countries, as per policy of Govt. of Pakistan, and all expenditures made under the contract will be limited to such goods and services.
 - 3.2 For purposes of this clause, "origin" means the place where the goods are mined, grown, or produced, or the place from which the related services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially-recognized product results that is substantially different in basic characteristics or in purpose or utility from its components.
 - 3.3 The origin of goods and services is distinct from the nationality of the Bidder.
- 4. Cost of Bidding**
 - 4.1 The Bidder shall bear all costs associated with the preparation and submission of its E-bid, and the Procuring Agency named in the Bid Data Sheet, hereinafter referred to as "the Purchaser," will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

B. The Bidding Documents

- 5. Content of Bidding Documents**
 - 5.1 The goods required, bidding procedures, and contract terms are prescribed in the bidding documents. In addition to the Invitation for Bids, the bidding documents include:
 - (a) Instructions to Bidders (ITB)
 - (b) Bid Data Sheet
 - (c) Technical Specifications
 - (d) Bid Submission Form
 - (e) Contract Form


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- (f) General Conditions of Contract (GCC)
- (g) SPECIAL Conditions of Contract (SCC)

5.2 The Bidder is expected to examine all instructions, forms, terms, and specifications in the bidding documents. Failure to furnish all information required by the bidding documents or to submit a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in the rejection of its bid.

6. Clarification of Bidding Documents

6.1 A prospective Bidder requiring any clarification of the bidding documents may notify the Purchaser in writing or by email at the Purchaser's address indicated in Bid Data Sheet. The Purchaser will respond in writing to any request for clarification of the bidding documents which it receives **not later than three (3) days** prior to the deadline for the submission of bids prescribed in the Bid Data Sheet. Written copies of the Purchaser's response (including an explanation of the query but without identifying the source of inquiry) will be sent to all prospective bidders that have received the bidding documents.

7. Amendment of Bidding Documents

7.1 At any time prior to the deadline for submission of bids, the Purchaser, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, may modify the bidding documents by amendment.

7.2 All prospective bidders that have received the bidding documents will be notified of the amendment in writing or by email, and will be binding on them.

7.3 In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Purchaser, at its discretion, may extend the deadline for the submission of bids.

C. Preparation of Bids

8. Language of Bid

8.1 The bid prepared by the Bidder, as well as all correspondence and documents relating to the bid exchanged by the Bidder and the Purchaser shall be written in the language specified in the Bid Data Sheet. Supporting documents and printed literature furnished by the Bidder may be in same language.

9. Documents Comprising the Bid

9.1 The bid prepared by the Bidder shall comprise the following components:

- (a) Duly filled Bid Form
- (b) Documentary evidence that the Bidder is eligible to bid.
- (c) Documentary evidence that the goods and ancillary services to be supplied by the Bidder are eligible goods and services and conform to the bidding documents; and
- (d) Bid security furnished in accordance with invitation to bid.
- (e) The bid / proposal should be properly page numbered along with index. Separators should be used for differentiation of various documents.
- (f) Bidders are also required to state, in their bid, the name, title, contact number (landline, Mobile) fax number and e-mail address of the authorized representative through whom all communications shall be made until the process has been completed.
- (g) Duly filled, signed and stamped bidding documents must be attached in the bid / proposal as token of acceptance of terms & conditions of




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bidding documents.

- (h) Bidders should accept the terms & conditions of bidding documents and conditional bid should not be submitted.

- 10. Bid Form** 10.1 The Bidder shall complete the Bid Form furnished in the bidding documents, indicating the goods to be supplied, their country of origin/ brand/ model, and prices.
- 11. Bid Prices** 11.1 Grand total price, in words and figures should be quoted at the respective columns of the Form of Bid. The total quoted price must be inclusive of all applicable taxes and duties as per prevailing Govt. rules, transportation / delivery, installation and commissioning charges etc. in Pak Rupees.
- 11.2 Prices indicated on the bid form shall be **delivered duty paid (DDP) prices**.
- 12. Bid Currencies** 12.1 Firm and final prices shall be quoted in **Pak Rupees**
- 13. Documents Establishing Bidder's Eligibility and Qualification** 13.1 The Bidder shall furnish, as part of its E-bid, documents establishing the Bidder's eligibility to bid.
- 14. Documents Establishing Goods' Eligibility and Conformity to Bidding Documents** 14.1 The Bidder shall furnish, as part of its E-bid, documents establishing the eligibility and conformity to the bidding documents of all goods and services which the Bidder proposes to supply under the contract.
- 14.2 The documentary evidence of conformity of the goods and services to the bidding documents may be in the form of literature, drawings, and data, and shall consist of:
- (a) an item-by-item commentary on the Purchaser's Technical Specifications demonstrating **substantial responsiveness** of the goods and services to those specifications, or a statement of deviations and exceptions to the provisions of the Technical Specifications.
 - (b) If some of the specifications are not available in the literature / brochure provided by the bidder but the same have been mentioned / reported / committed in the Commentary Form by the bidder, the bidder will give an undertaking or in response of purchaser's clarifications, that the machinery/equipment/goods to be supplied will conform to the required/ bid specifications. The procuring agency reserves the rights to accept or rejected the clarification.
 - (c) The commentary form facilitates the bidder to elaborate their bid offer in terms of required accessories / specifications which are not available in the technical literature / brochure of the goods. In case the brochure provided by the bidder meets all the required specifications than commentary form has no significant impact.
 - (d) In case of contradiction between the brochure and commentary form, the


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information available in the brochure will prevail.

- (e) In case of small tools where brochures / literature is not available, the commitment of the bidder on the bid form or commentary form will prevail.

15. Bid Security


- 15.1 The Bidder shall furnish, as part of its E-bid, a bid security in the amount specified in the Bid Data Sheet.
- 15.2 The bid security is required to protect the Purchaser against the risk of Bidder's conduct.
- 15.3 The bid security shall be in Pak. Rupees and shall be in one of the following forms:
 - (b) Call Deposit Receipt (CDR), Demand Draft (DD) or Pay Order (PO) valid for thirty (30) days beyond the validity of bid.
- 15.4 Any bid without bid security or less than the amount as demanded in invitation to bid will be rejected by the Purchaser as non-responsive.
- 15.5 Unsuccessful bidders' bid security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of bid validity prescribed by the Purchaser.
- 15.6 Bid Security will be returned after submission of application from Bidder on letter head pad.
- 15.7 The successful Bidder's bid security will be discharged after the Bidder signing the contract and Submission of performance guarantee.
- 15.8 The bid security may be forfeited:
 - (a) if a Bidder withdraws its E-bid during the period of bid validity specified by the Bidder on the Bid Form; or
 - (b) in the case of a successful Bidder, if the Bidder fails:
 - (i) to sign the contract or submission of performance guarantee.

16. Period of Validity of Bids

- 16.1 Bids shall remain valid for the period specified in the Bid Data Sheet after the date of bid opening prescribed by the Purchaser. A bid valid for a shorter period shall be rejected by the Purchaser as non-responsive.
- 16.2 In exceptional circumstances, the Purchaser may solicit the Bidder's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing (or by email). The bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security.

17. Format and Signing of Bid

- 17.1 The Bidder shall prepare E-bid of the scanned documents in the form of PDF file and as per requirements in tender document.


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- 17.2 The Bidder shall authorize a person/ person(s) for signing, submission and further correspondence with Procuring Agency on behalf of bidder. Authority letter must be part of E-bid. However, in case of any issue bidder shall be responsible for all consequences.
- 17.3 All scanned pages of the E-Bid, shall be signed and stamped by the authorized person before scanning.
- 17.4 Any cutting, erasures, or overwriting shall be valid only if they are initialed by the authorized person for signing the E-Bid.
- 17.5 The name and position held by each person signing the authorization must be typed or printed below the signature. All scanned pages of the E-Bid, shall be signed and stamped by the authorized person before scanning.
- 17.6 Any cutting, erasures, or overwriting shall be valid only if they are signed by the person or persons signing the Bidder.

D. Submission of Bids

18. Sealing and Marking of Bids

- 18.1. The complete Bids must be submitted online on e-Procurement System (EPADS) website i.e., <https://punjab.eprocure.gov.pk>
- 18.2 Bid should consist of duly signed and stamped bidding documents, Form of bid indicating country of origin / Brand / Model and literature / brochures (Where applicable) and all information / documents demanded in the bidding documents for evaluation.

19. Deadline for Submission of E-Bids

- 19.1 E-Bids must be submitted on the e-Procurement System (EPADS) no later than the time and date specified in the Bid Data Sheet.
- 19.2 The Purchaser may, at its discretion, extend this deadline for the submission of bids by amending the bidding documents, in which case all rights and obligations of the Purchaser and bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

20. Late E-Bids

- 20.1 E-Bids will not be accepted on the e-Procurement System (EPADS), after closing time. However, if any E-bid is submitted on the system after closing time due to some technical glitch in the e-Procurement System (EPADS), in that case bid shall be declared late and rejected.
- 20.2 The Procuring Agency shall not consider for evaluation any Bid that is submitted after the deadline for submission of E-Bids.
- 20.3 Any Bid received by the Procuring Agency after the deadline for submission of E-Bids shall be declared late, recorded, rejected and returned unopened to the Bidder.

21. Modification and Withdrawal of E-Bids

- 21.1 The Bidder may modify or withdraw its bid after the bid's submission, provided that written notice of the modification, including substitution or withdrawal of the bids, is received by the Purchaser prior to the deadline prescribed for submission of E-bids.


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21.2 The Bidder's modification or withdrawal notice shall be prepared, sealed, marked, and dispatched in accordance with the provisions of ITB Clause 18. A withdrawal notice may also be sent by email, but followed by a signed confirmation copy, postmarked no later than the deadline for submission of E-bids.

21.3 No E-bid may be modified after the deadline for submission of E-bids.

21.4 No E-bid may be withdrawn in the interval between the deadline for submission of E-bids and the expiration of the period of E-bid validity specified by the Bidder on the Bid Form. Withdrawal of a E-bid during this interval may result in the Bidder's forfeiture of its bid security

E. Opening and Evaluation of E-Bids

22. Opening of E-Bids by the Purchaser

22.1 The Purchaser will open all E-bids in the presence of bidders or bidders' representatives who choose to attend, at the time, on the date, and at the place specified in the Bid Data Sheet /invitation to bid. The bidders or bidders' representatives who are present shall sign an attendance sheet evidencing their presence.

22.2 The bidders' names, bid modifications or withdrawals, bid prices, discounts, and the presence or absence of requisite bid security and such other details as the Purchaser, at its discretion, may consider appropriate, will be announced at the opening. No E-bid shall be rejected at bid opening, except for late bids (if any, submitted on system due to technical glitch), pursuant to 20.1.

22.3 Bids and modifications that are not opened and read out at bid opening shall not be considered further for evaluation, irrespective of the circumstances, withdrawn bids will be returned unopened to the bidders.

22.4 The Purchaser will prepare minutes of the E-bid opening.

23. Clarification of E-Bids


23.1 During evaluation of the E-bids, the Purchaser may, at its discretion, ask the Bidder for a clarification of its E-bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.

24. Preliminary Examination

24.1 The Purchaser will examine the E-bids to determine whether they are complete, whether any computational errors have been made, whether required securities have been furnished, whether the documents have properly been signed, and whether the bids are generally in order.

24.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Supplier does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

24.3 Prior to the detailed evaluation, the Purchaser will determine the substantial responsiveness of each bid to the bidding documents. For purposes of these


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Clauses, a substantially responsive bid is one which most closely conforms to all the terms and conditions of the bidding documents.

- 24.4 If a bid is not substantially responsive, it will be rejected by the Purchaser and may not subsequently be made responsive by the Bidder by correction of the nonconformity.

25. Evaluation of Bids

- 25.1 The Purchaser will financially evaluate and compare the bids which have been determined to be substantially responsive, and conforming to the requirements. The bidder offering partial scope of work will be disqualified. The bidder offering complete scope of work and fulfilling all requirement of the bidding documents will be declared technically qualified bidder. All quoted items of the complete package should meet the minimum required specification. In case any one item out of the complete package does not meet the minimum required specification then such a bid will be rejected. The bidder shall quote all items of the package, missing/dropping of price of even one item shall result rejection of bid.

- 25.2 The Purchaser's **financial evaluation** of a bid will be on delivered duty paid (DDP) price inclusive of prevailing taxes and duties.

- 25.3 A bid conforming to eligibility criteria and other conditions specified in the bidding documents and having lowest evaluated cost will be selected as lowest evaluated bid.

26. Contacting the Purchaser

- 26.1 No Bidder shall contact the Purchaser on any matter relating to its E-bid, from the time of the bid opening to the time evaluation report is made public i.e. 10 days before the contract is awarded. If the Bidder wishes to bring additional information or has grievance to the notice of the Purchaser, it should do so on the eProcurement System (EPADS).

- 26.2 Any effort by a Bidder to influence the Purchaser during bid evaluation, or bid comparison may result in the rejection of the Bidder's bid.

27. Rejection of the Bid

- 27.1 Bids will be rejected in case of the following:
- i. Received without bid security as demanded in the advertisement
 - ii. Received after due date and time.
 - iii. Bidding documents are unsigned /unstamped.
 - iv. The bid is from a bidder who is blacklisted by the Procuring Agency i. e. GCT FSD and PPRA Punjab.
 - v. The bid is received by telephone/ telex/ fax/ telegram/E-mail.
 - vi. Offering partial scope of work / incomplete bids in complete quotation of items .
 - vii. The bidder is non-active tax payer.
 - viii. In case of non-compliance of Instructions to bidders & other terms & conditions of bidding documents.

28. Grievance Redressal

- 28.1 As per Rule-67 of PPR-14, Procuring Agency shall constitute a Grievance Redressed Committee (GRC) comprising of odd number of persons with proper powers and authorization to address the complaints. The GRC shall not have any of the



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members of the Procurement Committee.

- 28.2 Any Bidder feeling aggrieved by any act of the Procuring Agency after the submission of his e-Bid may lodge a complaint on the e-Procurement System (EPADS), concerning his grievances not later than ten (10) days after the announcement of the Final evaluation reports. In case of single stage- two envelope bidding procedure any bidder feeling aggrieved from technical evaluation may file a grievance within five (05) days of announcement of the technical evaluation report. After completion of the technical evaluation process, the procuring agency shall immediately upload the technical evaluation report on the website of PPRA and Procuring Agency for obtaining / receiving grievance petitions from the prospective bidders if any).
- 28.3 In case, the complaint/grievance is filed after the issuance of the final evaluation report, the complainant cannot raise any objection on technical evaluation of the report. Provided that the complainant may raise the objection on any part of the final evaluation report in case where single stage one envelopes bidding procedure is adopted.
- 28.4 The GRC shall investigate and decide upon the complaint within fifteen days of the receipt of the complaint. Mere fact of lodging of a complaint shall not warrant suspension of the procurement process.

F. Award of Contract

29. Award Criteria

- 29.1 Prior to the expiration of the period of Bid validity, the Procuring Agency will notify the successful Bidder in writing by registered letter or through e-Procurement System (EPADS) that it's e-Bid has been accepted. Contract will be awarded to the lowest evaluated bidder for complete package on accumulative cost basis following least cost method. The contractor / supplier must submit the Guarantee @10% of the contract amount within 07 Days of the award of contract. After receipt of Guarantee Procurement Order will be issued.

30. Procurement Procedure and Method of Procurement

- 30.1 **B i d d e r s** must submit E-bid / E-bids on the basis of complete specification. Single stage one envelope bidding procedure will be adopted following least cost method on accumulative cost basis.

31. Purchaser's Right to Accept or Reject All E-Bids

- 31.1 31.1 The Purchaser reserves the right to accept or reject all bids, and to annul the bidding process at any time prior to acceptance of bids, without thereby incurring any liability to the Bidder or bidders or any obligation to inform the bidders of the grounds for the Purchaser's action.

32. Notification of Award

32.1 Prior to the expiration of the period of bid validity, the Purchaser will notify the successful Bidder in writing by registered letter or by email, or through e-Procurement System (EPADS) that its e-Bid has been accepted.

32.2 The notification of award will constitute the formation of the Contract.

33. Signing of Contract

33.1 Within seven (07) days of issuance of **letter of acceptance**, the successful Bidder shall sign, stamp and date the contract.

34. Performance Guarantee / Warranty

34.1 Failure of the successful Bidder to comply with the requirement of ITB Clause 32 or ITB Clause 33.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the bid security, in which event the Purchaser may make the award to the next lowest evaluated Bidder or call for new bids.

34.2 The performance guarantee will be discharged by the Purchaser and returned to the Supplier not later than thirty (30) days following the date of completion of the Supplier's performance obligations under the Contract, including any warranty obligations.

34.3 The Supplier warrants that the Goods supplied under the Contract are new, unused, The Supplier further warrants that all Goods supplied under this Contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the Purchaser's specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions prevailing in the country of final destination.

34.4 Bidders must provide 06 months free comprehensive onsite warranty (In case of Tools and M&E), which must include labor, parts replacement and any other related service. Warranty period will be started after completion of scope of work.

34.5 The performance guarantee will be discharged by the Purchaser and returned to the Supplier not later than **30 days** after the expiry of warranty period (06 months).

34.6 Upon receipt of such notice, the Supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective Goods or parts thereof,



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without costs to the Purchaser.

34.8 If the Supplier, having been notified, fails to remedy the defect(s) within the period of 15 Days as specified in SCC, within a reasonable period, the Purchaser may proceed to take such remedial action as may be necessary, at the Supplier's risk and expense and without prejudice to any other rights which the Purchaser may have against the Supplier under the Contract.

35. Corrupt or Fraudulent Practices


35.1 The Procuring Agency requires that Bidders, Suppliers, and Contractors observe the highest standard of ethics during the procurement and execution of contracts. For the purposes of this provision, the terms set forth below are defined as follows:

- (i) "corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution; and
- (ii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Agency,
- (iii) "collusive practice" is an arrangement among bidders (prior to or after bid submission) designed to establish bid prices at artificial, non-competitive levels for any wrongful gains, and to deprive the Procuring Agency of the benefits of free and open competition;
- (a) The Procuring Agency will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;
- (b) The procuring agency may, for a specified period, debar a bidder or contractor from participating in any public procurement process of the procuring agency, if the bidder or contractor has:
 - (a) Acted in a manner detrimental to the public interest or good practices;
 - (b) Consistently failed to perform his obligation under the contract;
 - (c) Not performed the contract up to the mark; or
 - (d) Indulged in any corrupt practice.

Black listing mechanism will be followed as per Punjab Procurement Rules 2014.

36. Verification

36.1 Procuring agency can verify any or all documents/information submitted by the bidder. In case of bogus documents and wrong information the same would not be considered for evaluation and the bid will be rejected.


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Part-I

Section II. Bid Data Sheet

The following specific data for the goods to be procured shall complement, supplement, or amend the provisions in the Instructions to Bidders (ITB) Part One. Whenever there is a conflict, the provisions herein shall prevail over those in ITB.

Introduction

ITB 4.1	Name of Purchaser: Principal Govt. College of Technology Samanabad, Faisalabad (TEVTA), Government of Punjab.
ITB 6.1	For clarification purposes, the purchaser's address is: Govt. College of Technology Faisalabad College Road Samanabad
ITB 8.1	Language of the bid– English

Bid Price and Currency

ITB 11.2	The price quoted shall be Delivered Duty Paid.
ITB 12.1	The price shall be in Pak Rupees and shall be full and final.


Preparation and Submission of Bids

ITB 2	a. NTN, STRN and active tax payer b. Certificate required under clause 2.2 & 2.3		
ITB 15.1	Amount of Bid Security:		
	Sr. No.	Tender No. & Name	Bid Security
	01.	Procurement of small Tools PACKAGE-3	138638/-
	Bids shall be in the prescribed format, sealed and accompanied by the Bid Security in the form of Call Deposit, Bank Draft, or Pay Order in favor of Principal Govt. College of Technology, Samanabad, and Faisalabad having its minimum validity 120 days from the date of opening of bid.		
ITB 16.1	Bid Security @ 5%. Performance Security@10%. Delivery Period: 30 Days. Bid Validity Period: 120 days from the date of opening of bid. Performance Warranty Period: 06 Months.		
ITB 18.2 (a)	E-Through EPAD (PDF Scanned Documents)		
ITB 19.1	Deadline for Bid Submission: As per invitation to E-bid (advertisement)		
ITB 22.1	Time, Date, and Place for Bid Opening: As per invitation to E-bid (advertisement)		



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Bid Evaluation	
ITB 25.3	Criteria for bid evaluation: Lowest Delivered Duty Paid (DDP) Total Price offered by
	the responsive bidder.
Procurement procedure and method	
ITB 30.1	Single stage one envelopes, accumulative cost basis following least cost method


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Part-I

Section III. Bidding Forms

1. Bid Submission Form

Date: _____

No: _____

To
[Client Address]

Having examined the bidding documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver in conformity with the said bidding documents.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

We agree to abide by this Bid for bid validity period from the date fixed for Bid opening, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.


We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this _____ day of _____, 20____.

[signature]

[in the capacity of]

Duly authorized to sign Bid for and on behalf of _____


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Section I. Contract Forms


1. Contract Form

THIS AGREEMENT made the ____ day of _____ 20__ between [name of Purchaser] (hereinafter called “the Purchaser”) of the one part and [name of Supplier] of (hereinafter called “the Supplier”) of the other part:

WHEREAS the Purchaser invited bids for certain goods and ancillary services, viz., *package Name and No.* and has accepted a bid by the Supplier for the supply of those goods and services in the sum of [contract price in words and figures] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSES AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
 - (a) the Form of Bid
 - (b) the Technical Specifications;
 - (c) the General Conditions of Contract;
 - (d) the Special Conditions of Contract; and
 - (e) the Purchaser’s Notification of Award.
 - (f) the bid data sheet
3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract
4. The Purchaser hereby covenants to pay the Supplier in consideration of the provision of the goods and services; the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.
5. All disputes or differences between the parties in connections with or arising out of this agreement shall be settled through arbitration in accordance with the provisions of Punjab Procurement Rules 2014. The arbitration should be made through mutually agreed single arbitrator under Arbitration Act 1940. IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written.


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<u>Purchaser</u>	<u>Supplier / Contractor</u>
------------------	------------------------------

Signature: _____	Signature: _____
Name: _____	Name: _____
Designation: _____	Designation: _____
Date: _____	Date: _____

WITNESS:

1. _____

2. _____



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Part-II

Section II. General Conditions of Contract


1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) “The Contract” means the agreement entered into between the Purchaser and the Supplier, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) “The Contract Price” means the price payable to the Supplier under the Contract for the full and proper performance of its contractual obligations.
- (c) “The Goods” means all the equipment/machinery/goods, and/or other materials which the Supplier is required to supply to the Purchaser under the Contract.
- (d) “The Services” means those services ancillary to the supply of the Goods, such as transportation and insurance, and any other incidental services, such as installation, commissioning, provision of technical assistance, training, and other such obligations of the Supplier covered under the Contract.
- (e) “GCC” means the General Conditions of Contract contained in this section.
- (f) “SCC” means the Special Conditions of Contract.
- (g) “The Purchaser” means the organization purchasing the Goods, as named in SCC.
- (h) “The Purchaser’s country” is Islamic Republic of Pakistan.
- (i) “The Supplier” means the individual or firm supplying the Goods and Services under this Contract.
- (j) “The Project Site,” where applicable, means the place or places mentioned in the Form of Bid
- (k) “Day” means calendar day.

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- | | |
|--|---|
| 2. Application | 2.1 These General Conditions shall apply to the extent that they are not superseded by provisions of other parts of the Contract. |
| 3. Country of Origin | <p>3.1 For purposes of this Clause, “origin” means the place where the Goods were mined, grown, or produced, or from which the Services are supplied. Goods are produced when, through manufacturing, processing, or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.</p> <p>3.2 The origin of Goods and Services is distinct from the nationality of the Supplier.</p> |
| 4. One person one bid | 4.1 In any procurement, one bidder may submit one bid of a specific package and if one bidder submits more than one bids of the same package, the procuring agency shall reject all such bids. However, one bidder may bid for one or more packages. |
| 5. Use of Contract Documents and Information; | <p>5.1 The Supplier shall not, without the Purchaser’s prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Purchaser in connection therewith, to any person other than a person employed by the Supplier in the performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.</p> <p>5.2 The Supplier shall not, without the Purchaser’s prior written consent, make use of any document or information enumerated in GCC Clause 5.1 except for purposes of performing the Contract.</p> <p>5.3 Any document, other than the Contract itself, enumerated in GCC Clause 5.1 shall remain the property of the Purchaser and shall be returned (all copies) to the Purchaser on completion of the Supplier’s performance under the Contract if so, required by the Purchaser.</p> |
| 6. Patent Rights | 6.1 The Supplier shall indemnify the Purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof. |
| 7. Performance Guarantee | <p>7.1 Within seven (07) days of signing of contract, the successful Bidder shall furnish to the Purchaser the guarantee in the amount specified in SCC.</p> <p>7.2 The proceeds of the guarantee shall be payable to the Purchaser as compensation for any loss resulting from the Supplier’s failure to complete its obligations under the Contract.</p> <p>7.3 The guarantee shall be denominated in the currency of the Contract acceptable to the Purchaser and shall be in one of the following forms of CDR, PO or DD.</p> |


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7.4 The guarantee will be discharged by the Purchaser and returned to the successful Supplier after 100% delivery and subsequently expiration of warranty period.

8. Inspections and Tests

8.1 The Purchaser or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Contract specifications at no extra cost to the Purchaser. SCC and the Technical Specifications shall specify what inspections and tests the Purchaser requires and where they are to be conducted. The Purchaser shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

8.2 The inspections and tests may be conducted on the premises of the Supplier or its subcontractor(s), at point of delivery, and/or at the Goods' final destination. If conducted on the premises of the Supplier or its subcontractor(s), all reasonable facilities and assistance, including access to drawings and production data, shall be furnished to the inspectors at no charge to the Purchaser.

8.3 Should any inspected or tested Goods fail to conform to the Specifications, the Purchaser may reject the Goods, and the Supplier shall either replace the rejected Goods or make alterations necessary to meet specification requirements free of cost to the Purchaser.


8.4 The purchaser post-delivery right to inspect, test and, where necessary, reject the goods shall in no way be limited or waived by reason of pre-delivery inspection, testing or passing of the goods.

8.5 Nothing in GCC Clause 8 shall in any way release the Supplier from any other obligations under this Contract.


8.6 The purchaser may opt centralized inspection or decentralized inspection mode as per his convenience.

9. Packing

9.1 The Supplier shall provide such packing of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the Contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing case size and weights shall take into consideration, where appropriate, the remoteness of the Goods' final destination and the absence of heavy handling facilities at all points in transit.


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- 9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the Purchaser.
- 10. Delivery and Documents**
- 10.1 Delivery of the Goods shall be made by the Supplier in accordance with the Form of bid. The details of delivery and/or other documents to be furnished by the Supplier are specified in SCC 5.
- 10.2 The Contractor will be responsible for delivery, Installation and Commissioning (if any) as per Procurement Order in safe, sound and in operational condition at its own risk and cost within **30** Days of issuance of Procurement Order. Delivery Period can be extended by purchaser on the written request of the contractor, given compelling reasons for delay in delivery.
- 10.3 In case of delay in delivery of items, **0.2%** of the total amount of purchase order will be charged as Penalty per Day, up to a maximum of **10%** of the total purchase order.
- 11. Insurance**
- 11.1 The Goods supplied under the Contract shall be delivered duty paid (DDP) under which risk is transferred to the buyer after having been delivered, hence insurance coverage is sellers' responsibility.
- 12. Transportation**
- 12.1 The Supplier is required under the Contract to transport the Goods to a specified place of destination.
- 13. Incidental Services**
- 13.1 The Supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:
- (a) performance or supervision of on-site assembly and/or start-up of the supplied Goods;
 - (b) furnishing of tools required for assembly and/or maintenance of the supplied Goods;
 - (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods;
 - (d) In case of specialized items, supplier will provide necessary training to the TEVTA staff / faculty free of cost. The terms and conditions for such training, may however, be mutually decided between the TEVTA and the successful bidders, if so required.
- 14. Spare Parts**
- 14.1 The Supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:
- (a) such spare parts as the Purchaser may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any obligations under the Contract; and
 - (b) in the event of termination of production of the spare parts:
 - (i) advance notification to the Purchaser of the pending termination,


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in sufficient time to permit the Purchaser to procure needed requirements; and

- (ii) following such termination, furnishing at no cost to the Purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

14.2 Lowest evaluated bidder must provide spare parts of the supplied items at market rate at any time as per requirement of purchaser.

15. Payment

15.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified in SCC.

15.2 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and Services performed, and by documents submitted pursuant to SCC Clause 8, and upon fulfillment of other obligations stipulated in the Contract.

15.3 The currency of payment is Pak. Rupees.

16. Prices

16.1 Prices charged by the Supplier for Goods delivered and Services performed under the Contract shall not vary from the prices quoted by the Supplier in its bid, with the exception of any price adjustments authorized in SCC or in the Purchaser's request for bid validity extension, as the case may be.

(a)

17. Assignment

17.1 The Supplier shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Purchaser's prior written consent.

18. Subcontracts

18.1 If supplier awarded sub-contracts, such award shall not relieve the Supplier from any liability or obligation under the Contract.

19. Delays in the Supplier's Performance

19.1 Delivery of the Goods shall be made by the Supplier in accordance with the instructions given in the form of bid.

19.2 If at any time during performance of the Contract, the Supplier encounters conditions impeding timely delivery of the Goods and performance of Services, the Supplier shall promptly notify the Purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Supplier's notice, the Purchaser shall evaluate the situation and may at its discretion extend the Supplier's time for performance, with or without liquidated damages.


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20. Liquidated Damages

20.1 If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Purchaser shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in SCC of the delivered price of the delayed Goods or unperformed Services or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in SCC. Once the maximum is reached, the Purchaser may consider termination of the Contract pursuant to GCC Clause 24.

21. Termination for Default

21.1 The Purchaser, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Supplier, may terminate this Contract in whole or in part:


- (a) if the Supplier fails to deliver any or all of the Goods within the period(s) specified in the Contract / bidding documents, or within any extension thereof granted by the Purchaser pursuant to GCC Clause 22; or
- (b) if the Supplier fails to perform any other obligation(s) under the Contract.
- (c) if the Supplier, in the judgment of the Purchaser has engaged in corrupt or fraudulent practices in competing for or in executing the Contract.

For the purpose of this clause:

“Corrupt practice” means the offering, giving, receiving or soliciting of anything of value to influence the action of a public official in the procurement process or in contract execution.

“Fraudulent practice” means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Procuring Agency, and includes collusive practice among Bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Procuring Agency of the benefits of free and open competition.

- (d) The Contractor may inform the date of placement of order to the foreign Principal / manufacturer, in case of items to be imported within 15 days of issuance of purchase order, if required by the purchaser. If supplier fails to place order within 15 days of the issuance of purchase order and does not provide the aforementioned information (if required by the


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purchaser), the contract may be considered for termination or cancellation.

On the happening of any of the above event, the guarantee will be forfeited.

21.2 In the event the Purchaser terminates the Contract in whole or in part, pursuant to GCC Clause 24.1, the Purchaser may procure, upon such terms and in such manner as it deems appropriate, Goods or Services similar to those undelivered, and the Supplier shall be liable to the Purchaser for any excess costs for such similar Goods or Services. However, the Supplier shall continue performance of the Contract to the extent not terminated.

22. Force Majeure

22.1 Notwithstanding the provisions of GCC Clauses 22, 23, and 24, the Supplier shall not be liable for forfeiture of its performance guarantee, liquidated damages, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

22.2 For purposes of this clause, "Force Majeure" means wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes etc.

22.3 If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

22.4 The procuring agency may extend the delivery period in case of force majeure with or without imposing penalty.

23. Termination for Insolvency


23.1 The Purchaser may at any time terminate the Contract by giving written notice to the Supplier if the Supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the Purchaser.

24. Termination for Convenience

24.1 The Purchaser, by written notice sent to the Supplier, may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for the Purchaser's convenience, the extent to which performance of the Supplier under the Contract is terminated, and the date upon which such termination becomes effective.

24.2 The Goods that are complete and ready for shipment within thirty (30) days after the Supplier's receipt of notice of termination shall be accepted by the Purchaser at the Contract terms and prices. For the remaining Goods, the Purchaser may elect:

24.2.1 to have any portion completed and delivered at the Contract terms and


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prices; and/or

- (b) to cancel the remainder and pay to the Supplier an agreed amount for partially completed Goods and Services and for materials and parts previously procured by the Supplier.

25. Resolution of Disputes

25.1 The Purchaser and the Supplier shall make every effort to resolve amicably by direct informal negotiation any disagreement or dispute arising between them under or in connection with the Contract.

25.2 If, after thirty (30) days from the commencement of such informal negotiations, the Purchaser and the Supplier have been unable to resolve amicably a Contract dispute, either party may require that the dispute be referred for resolution to the formal mechanisms specified in SCC. These mechanisms may include, but are not restricted to, conciliation mediated by a third party, adjudication in an agreed and/or arbitration.

26. Governing Language

26.1 The Contract shall be written in the language specified in SCC. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

27. Applicable Law

27.1 The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan.

28. Notices

28.1 Any notice given by one party to the other pursuant to this Contract shall be sent to the other party in writing or by e-mail and confirmed in writing to the other party's address specified in SCC.

28.2 A notice shall be effective when delivered or on the notice's effective date, whichever is later.

29. Taxes and Duties

29.1 Supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted Goods to the Purchaser.

30. Provision of Sample

30.1 The procuring agency can demand sample of any machinery / equipment / Goods for checking the performance and quality of the machinery / equipment / Goods. On satisfactory performance of the sample, the bidder will be responsible for delivery of the same. In case performance or quality of the sample is not satisfactory the procuring agency can reject the same and the bid will be technically dis-qualified.



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Part-II

Section III. Special Conditions of Contract

The following Special Conditions of Contract shall supplement the General Conditions of Contract. Whenever there is a conflict, the provisions herein shall prevail over those in the General Conditions of Contract. The corresponding clause number of the GCC is indicated in parentheses.

1. Definitions (GCC Clause 1)

GCC 1.1 (g)—The Purchaser is: [TEVTA]

GCC 1.1 (h)—The Purchaser's country is: Islamic Republic of Pakistan

GCC 1.1 (i)—The Supplier is: [Detail]

GCC 1.1 (j)—The Project Site is: [Detail]

2. Country of Origin (GCC Clause 3)

3. Performance guarantee (GCC Clause 7)

The amount of guarantee, as a percentage of the Contract Price, shall be 10% (Ten per cent of the contract price) in the shape of non-recourse, irrevocable and unconditional bank guarantee or any form as per GCC 7 from scheduled bank of Pakistan on the prescribed format attached with the bidding document.

4. Inspections and Tests (GCC Clause 8)

Pre-delivery / Post-delivery Inspection will be arranged at mutually agreed site or final destination.

The purchaser may opt centralized inspection or decentralized inspection mode as per his convenience. The acceptance parameters are as following:

1. Confirming to the contractual specifications of items
2. Satisfactory performance of functional test of the equipment
3. Proper test report will be prepared with functional compliance and physical attributes of Equipment, if conducted

5. Delivery and Documents (GCC Clause 10)

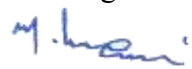
Upon delivery, the Supplier shall provide the following documents to the Purchaser / institute of delivery:

- (i) Copies of the delivery challan showing Goods' description, quantity

The above documents would be required even if the equipment has already been imported and is available with the supplier ex-stock

6. Insurance (GCC Clause 11)

The Goods supplied under the Contract shall be Delivered Duty Paid (DDP) under which risk is transferred to the Buyer after having been delivered. Hence insurance coverage is seller's responsibility. Since the Insurance is seller's responsibility they may arrange appropriate coverage.


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7. Incidental Services (GCC Clause 13)

Incidental services to be provided are:

- A) At site complete training of Purchaser's nominated staff regarding maintenance and operation of Goods (if required by purchaser).
- B) At site preventive maintenance on quarterly basis by the bidder's qualified staff for one year, starting from final acceptance of goods (if required by purchaser).

8. Payment (GCC Clause 16)

The method and conditions of payment to be made to the Supplier under this Contract shall be as follows:

Payment for Goods supplied:

Mode

Payment will be made through cross cheque after delivery at specified place, installation and commissioning of the machinery/equipment/goods after inspection. The contractor shall provide all necessary supporting documents along with invoice for payment.

Final Bill

Final payment will be made through **cross cheque after complete delivery** at specified place, installation and commissioning (if any) of the machinery/equipment/Goods.

- 9. Repeat Order** 09.1 The contractor may provide Machinery/Equipment/goods on repeat order (15% of the original procurement order) under the provision of Punjab Procurement Rules-2014, if asked for.
- 10. Taxes** 10.1 TEVTA shall deduct all applicable taxes at the prevailing rate prescribed by the Govt., from all payments submitted by the contractor. Change in the rate of tax announced by the Govt. from time to time will be applicable for the purpose of deduction of tax.
- 11. Prices (GCC Clause 17)**
Prices shall be: Fixed.
- 12. Liquidated Damages (GCC Clause 23)**
Applicable rate: 0.2 % of late delivered goods per day
Maximum deduction: 10 % of contract price
- 13. Resolution of Disputes (GCC Clause 28)**
The dispute resolution mechanism to be applied pursuant to GCC Clause 28.2 shall be as follows:
In the case of a dispute between the Purchaser and the Supplier, the dispute shall be referred to conciliation mediated by a third party, adjudication or arbitration in accordance with the Pakistan Arbitration Act, 1940.
- 14. Governing Language (GCC Clause 29)**
The Governing Language shall be: English.
- 15. Applicable Law (GCC Clause 30)**
The procurement process will be governed under Punjab Procurement Rules – 2014 or latest The Contract shall be interpreted in accordance with the laws of Islamic Republic of Pakistan which includes the following legislation:
-

The Contract Act 1872

The Arbitration Act 1940

16. Change of Model

In case of end of manufacturing of quoted model at the time of delivery, latest / upgraded model of same brand fulfilling all specifications of quoted model may be accepted on the recommendations of relevant technical expert (s) with the approval of Procurement Committee. However, contractor has to provide all necessary documents pertaining to end of quoted model for the satisfaction of procuring agency / Committee.

17. Notices (GCC Clause 31)

Purchaser's address for notice purposes –

GOVT. OF THE PUNJAB
TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY (TEVTA)
GOVT. COLLEGE OF TECHNOLOGY
Samanabad, Faisalabad
PH: 041-9330665-66
E-mail: tevtagctfsd@yahoo.com, gct.fsd@tevtgop.pk



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PART –III

CERTIFICATE

CERTIFICATE

- A. We undertake that our organization M/S_____ is not black listed with the Procuring Agency i.e. GCT FSD and PPRA Punjab.
- B. We undertake that in case our bid accepted the goods to be supplied under the contract a g r e e m e n t will be genuine, brand new, non-refurbished-altered in any way, as per required specification, imported (if any) through proper channel.
- C. We have read all terms & conditions and undertake to abide by all Terms & Conditions mentioned in this bidding document.
- D. We also hereby categorically confirm that the proposal / bid offered by us complies to particulars and specification as given in the Bidding Documents.
- E. It is certified that quoted rates against each item are as per market rate and we will refund the excess amount, in case we offered the same items at lowest rate anywhere in Pakistan.

Note: “This Certificate must be on Stamp Paper i.e. Rs.100/-”


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Bid Proposal Form

To

Principal
Govt. College of Technology,
Samanabad, Faisalabad.
Tel. No. 041-9330665-66.

Dear Sir,

Having examined the bidding documents the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply below material in conformity with the below mentioned required specifications at Govt. College of Technology, Faisalabad.

List of (SMALL TOOLS PACKAGE-3) Mechanical Technology CBTA

Sr. No	Item Name	Specification	QTY Required	Unit	Unit Rate without GST	Per Unit Amount of GST	Unit Rate with GST	Total Without GST	Total GST	Total Amount with all Taxes	Brand/ make
1	FLAT FILE	FLAT FILE: Length of file (mm) = 300, Type of cut= Rough cut	25	No.							
2	HALF ROUND FILE	HALF ROUND FILE: Length of file (mm)= 300, Type of cut = Double cut ROUND FILE: Length of file (mm) = 200, Type of cut= Double cut	20	No.							
3	TRIANGULAR FILE	TRIANGULAR FILE: Length of file (mm)=150, Type of	20	Set							



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		cut = Double cut.									
4	SQUARE FILE:	SQUARE FILE: Length of file (mm) = 200, Type of cut = Double cut.	25	No.							
5	KNIFE EDGE FILE	KNIFE EDGE FILE: Length of file (mm) = 250, Type of cut = Double cut.	25	No.							
6	NEEDLE FILE SET	NEEDLE FILE SET: (Set of 6 pieces): Length of file (mm) = 200, Type of cut = Double cut.	25	Set							
7	Diamond Disc Grinding Wheels	Diamond Disc Grinding Wheels for Carbide Materials (Assorted Range) (CBN)	4								
8	Diamond Dressing Tip with Stand	1.5 Carat, Large Stone Diamond Dressing Tip with Stand 10-15 Dgree tilled	5								
9	Dies & Taps Set (Assorted Range)	Dies & Taps Set (Assorted Range) Consist of suitable taps and dies with tap wrenches and die stokes. Size/Capacity (mm) = 4, 6, 8, 10, 12, 14, 16 Must be supplies with three different pitches of each Tap & Die	1	No.							



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10	Drill Bits (Assorted Range)	Drill Bits (Assorted Range) Made of H.S.S 118° lip angle, hardened and ground set of twist drills in steel Box. Twist drill range = 1 to 20 mm Number of drills = 26 pcs	10	No.							
11	Counter sink	12 Pcs Counter sink drill bit set range 2-20mm Each bit must have 50, 60, 82, and 90 degrees with wooden box	5	Set							
12	Counter Bore Bit	Counter Bore set 3, 4, 5, 6, 8, 10, 12 mm HSS with woden box	5	No.							
13	Chisel Flat, Groove, Cross cut 8 inches	Cold Chisel Flat Blade width = 12mm/16mm Blade length = 150mm / 200mm Cold Cross cut Blade width = 6mm / 8mm Blade length = 150mm / 200mm	5	No.							
14	Number Punch 4mm	Number Punch 4mm Made of high quality carbon steel hardened set of 9 pieces. Letter size (mm) = 5)	1	Set							



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15	Letter Punch 4mm	Letter Punch 4mm Made of high quality carbon steel hardened set of 27 pieces. Letter size (mm) = 5	1								
16	Hand Saw	Hand Saw 18 inch with teeth protector	5								
17	Back Saw	Back Saw Length = 18 inch	5	No.							
18	Jack Plane	Cast iron, high quality grade, fastened by means of cam lever locking device. Screw and lever for fine adjustment of depth of cut and lateral movement, plastic handle and knob. Width of cutter = 45- 55 mm. Over all length = 320-350 mm.	25	No.							
19	Block Plane	Wheel and screw for loosening and adjusting cutter metallic body. Over all length = 180 mm. Width of cutter = 41 mm.	25	Set							
20	Bench Plane	Cast iron, high quality grade, fastened by	25	No.							



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		means of cam lever locking device. Screw and lever for fine adjustment of depth of cut and lateral movement, plastic handle and knob. Width of cutter = 45-55 mm. Over all length = 320-350 mm.									
21	Mortise Chisel	Hard plastic handle, Hard and ground steel. Width = 6, 8, 10 mm. Over all length with handle = 300 mm. Set of 3 pcs (10 Set)	15	No.							
22	Rasp	Rasp cut Flat file for wood working : Length of file (mm) = 300,	5	Set							
23	Router Bits	Router Bits 12 pcs Router Bit Set Shanks Tungsten Carbide 1/4 inch	10								
24	Hammer	Chipping Hammer Drop forged Steel, Heat-treated heads welded to the M.S handle, chisel and peen type. Weight = 1 kg	17								



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25	Hand hacksaw	Hand hack saw HAND HACKSAW FRAME Adjustable frame. Suitable for blade 300 mm with blade.	17	No.							
26	Hand hacksaw with blade	Hand hack saw HAND HACKSAW FRAME Adjustable frame. Suitable for blade 300 mm with blade.	19	No.							
27	Counter drill	Drill Bits (Assorted Range) Made of H.S.S 118° lip angle, hardened and ground set of twist drills in steel Box. Twist drill range = 1 to 20 mm Number of drills = 26 pcs	5	Set							
28	Files	FLAT FILE: Length of file (mm) = 300, Type of cut = Double cut. HALF ROUND FILE: Length of file (mm)= 300, Type of cut = Double cut ROUND FILE: Length of file (mm) = 200, Type of cut= Double cut TRIANGULAR FILE: Length of file (mm)=150, Type of cut = Double cut. SQUARE FILE:	9	No.							



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		Length of file (mm) = 200, Type of cut = Double cut. All above files must be supplies along with suitable handles									
29	Flat File	FLAT FILE: Length of file (mm) = 300, Type of cut = Double cut. file must be supplies along with suitable handles	1	No.							
30	Collets	Collets with collet Holder Compatible with Vertical milling machine 2 mm to 20 mm (9 pieces)	1	Set							
31	Grinding and Finishing Tools	Hand Grinder Disc diameter: 4" to 8" Power: 0.5 to 2 HP with steel wire brush and all standard acceries	4								
32	Hacksaw Frame	Adjustable hand Hacksaw frame with blade , Suitable for 300mm	25								
33	Multiple Hand Tools (Hand hack saw, utility knife, scissors, pliers, c-clamp, measuring tape, steel rule, hammers, mallets, screw drivers, level, adjustable wrench, pipe wrench, spanners,	Multiple Hand Tools Hand hack saw HAND HACKSAW FRAME Adjustable frame. Suitable for blade 300 mm utility knife	5	No.							



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	Allen keys, socket wrench.)	Retractable With Blade Box Blade width= 16- 20mm Blade Length: 60– 100 mm Scissors Metal cutting scissors Size (inch) = 12 Pliers Combination Pliers size= 8 inch Long Nose Pliers, Size= 6 inch (150 mm) C-Clamp Max. opening = 400 mm Measuring tape with Leaser level Spring return, quick stop button, plastic case, Size (m) = 5. Steel rule Made of stainless steel, highly polished, clear graduation marks. Measuring range (mm) = 0 -150 Hammers Ball peen Hammer Made of Forged steel hardened and ball peen and face. Suitable wooden									
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		<p>handle. Weight of hammer (g) = 250</p> <p>Cross Peen Hammer</p> <p>Made of Forged steel hardened and Cross pein and face.</p> <p>Suitable wooden handle. Weight of hammer (g) = 250</p> <p>Mallets</p> <p>Wooden mallet, high class finish.</p> <p>Dimensions = 150 x150</p> <p>Screw drivers</p> <p>Flat Screw drivers (set)</p> <p>Nickel-plated blades, square shank for high torque, plastic handle very hard.</p> <p>Length of Shank (mm) = 6,10,12,18,20,24 inches with magnatic Tip</p> <p>Set of 6 pcs</p> <p>Philips Screw drivers (set)</p> <p>Nickel-plated blades, square shank for high torque, plastic handle very hard.</p> <p>Length of Shank (mm) = 75, 100, 150, 200, 225</p> <p>Set of 5 pcs</p>									
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		<p>Spirit Level Suitable for horizontal, vertical, inclined level checking. Size (mm) = 300.with Laser point ADJUSTABLE WRENCH (sets) Made of high-quality forged steel, chrome plated with rubber or plastic grip. Size = 6" 8", 12" Set of 3 pcs Pipe Wrench (sets) Straight Model, Adjustable jaws of hardened steel. Size (inch) = 6" 10", 12",18" Set of 4 pcs Spanners Open End Spanner Set Made of chromium vanadium steel, set of spanners, 15 degree jaw angle. No. of spanner/set = 08 Sizes mm = 6x7, 8x9, 10x11, 12x13, 14x15,16x17, 18x19, 20x22 Set of 8 pcs Allen keys Set of 9 pieces,</p>										
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		Hardened and Tampered, chrome vanadium steel. socket wrench set with ratchet handle having torque range 30-300 Nm 46 PCs SOCKETS & BITS SET/ 1/4" SQ.DR. METRIC SOCKET									
34	Fire Extinguisher ABC dry powder/DCP,	Fire Extinguisher dry powder/DCP, portable, wall mounted Capacity = 8 Kg	1	No.							
35	Personal Protective Equipment (Overalls, safety helmet, wide brimmed hat, safety footwear, safety glasses and goggles, gloves, respirators, masks, earmuffs and earpieces.)	Personal Protective Equipment Overalls- Size Large, safety helmet blue, Synthetic leather safety footwear 43 size Slip Resistant, safety glasses and goggles transparent, gloves PU coated cut resistant, earmuffs noise cancelling earplugs Attenuation: 29 dB.	5	Set							
36	Metal Filler rod (Kg)	Metal Filler rod Dia= 1.6mm , 2.4mm, 3.2mm	10	Kg							
37	Welding flux (pack)	Welding flux (pack) Aluminum and mild steel	5	No.							



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38	Iron particles	Iron particles for MPI testing	5	Kg							
39	Cutting oil	Cutting oil	40	Liter							
40	Point cutting tools	Facing Tool Shank size =10×10 mm to 20×20 mm Side cutting edge = 10–15° carbide Tip Turning Side rake= 10-15 degree Tip Geometry = Pointed with slight Radius Carbide Tip	15	No.							
41	Cutting Tools	Knurling Tool Shank Size = 10x10 mm to 20x20 mm Made of Tool Steel material Parting Tool 3mm - 6mm Carbide tipped Reamer Ø 6 mm to Ø 25 mm	13	No.							
42	Threading Tools	Threading Tool Thread cutting angle = 60° Carbide Tip	20	No.							
43	Slot Drills	Slot Drills (Set) Diameter Size= 6,8,10,12 mm Compatible with Vertical milling Machine.	1	Set							



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44	Ball Nose Mills	Diameter = 2,4,6,8,10 mm Compatible with Vertical milling Machine	1	Set							
45	Tapered End Mills	1,2,3 degree Compatible with Vertical milling Machine	1	Set							
46	End Mills	STRAIGHT SHANK END MILL (set)Made of cobalt alloy HSS, hardened and ground cutting teeth.Compatible with Vertical milling machineRADIUS NOSE END MILL (set)Made of cobalt alloy HSS, hardened and ground cutting teeth.Compatible with Vertical milling machineCORNER ROUNDING END MILL (set)Made of cobalt alloy HSS, hardened and ground cutting teeth.Combatable with Vertical milling machine	1	Set							
47	Gloves	Gloves PU coated cut resistant,	15	No.							



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48	Apron	Apron Size Large and medium	20	No.							
49	Safety shoes	Synthetic leather safety footwear 41, 42 ,43 size Slip Resistant, steel toe	24	No.							
50	Cleaning Equipment	Wire Brush 6 INCH Chipping hammer length = 250-300 mm Air Blower with power cable length 5m Pressure 5-7 bar	15	No.							
51	Safety Gear	Safety Gear Overalls- Size Large and medium, safety helmet blue, lather apron for poring Cotton apron for moulding Synthetic leather safety footwear 41, 42, 43 size Slip Resistant, safety glasses and goggles tranparent, gloves PU coated cut resistant,	13	No.							
52	Raw materials (iron)	Round 30mm	25	Kg.							
53	Raw materials (pig iron)	Billet Shape Standard	25	Kg.							



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54	Raw materials (wrought iron)	Round 30mm	25	Kg.							
55	Work piece	Work piece Material Aluminium Cylindrical Finished shaft Stepped length= 300 mm D1 = 40 mm (length 100 mm) D2 = 30 mm (length 100 mm) D3 = 20 mm (length 100 mm)	25	No.							
56	Round stock	Length 150 mm Dia 50 mm Made of Aluminum finished	25	No.							
Grand Total in Figure Rs.											
Grand Total in Words											

We understand that the purchaser intends to award the contract to the lowest evaluated bidder. We will not claim any additional cost in respect of aforesaid material due to any variations till the expiry of warranty period. We undertake, to complete the Supply within the given time period in case we are declared lowest evaluated bidder.

We understand that the process of procurement is governed by PPRA Rules 2014. However, any additional conditions specified in the bidding document shall remain applicable.

Dated this _____ day of _____ 2025

Note: All applicable taxes at the time of payment will be deducted. Change in the rate of tax announced by the Govt. from time to time will be applicable.


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