



GOVERNMENT OF THE PUNJAB
TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY
96-H, GULBERG II, LAHORE PHONE: 042-99263055-59
www.tevta.gop.pk



(OPERATIONS WING)

NOTIFICATION

No. TEVTA/Ops-II/26-1/886 Winter vacation in TEVTA Institutions would be observed as per following schedule during the Academic Year 2016-17:-

Sr. No.	Name of institutes	Trade	Vacation Schedule
1	All GCTs and GSTC's/ GVTIs (W) (except Murree)	DAE/ DDM / DVTT/DVTD/	26.12.2016 to 31.12.2016
2	All GTTIs & GTTCs	G-II, G-III (M&E) & one year semester based programme	
3	ATCs	G-II & III (M&E)	
4	GTTI (W), GTTC(M&F), Murree GSTC Murree GTTC (M & F), Kotli Sattian	One year semester based programme	26.12.2016 to 05.03.2017
5	GTTC (M & F), Fort Minro	One year semester based programme	26.12.2016 to 05.03.2017

Note:-

- The available teachers may avail the winter vacations except those who are retained by the Principals for the essential assignments.
- Administrative and supporting staff will not avail winter vacations & will get credit of leave as admissible under the rules.
- Relevant staff will avail relief as admissible under rule 4 of the Punjab Leave Rules 1981.
- All the Principals will prepare the list of staff being retained during the winter vacations depicting the assignment and submit it to Accountant General Punjab, Lahore / District Accounts Officer concerned for the credit of their earned leave
- All institutes offering special short course programme" in the Punjab will remain open during winter vacations for conduct of classes
- Teachers required for training by Training Wing shall attend designated training course.
- Summer vacations will not be availed by the institutions mentioned at para 4 & 5.
- The Zonal Managers / District Managers will place the staff at para 4 & 5 in the institutions of their choice for teaching in their respective disciplines.

Dated Lahore, the
December, 16, 2016

CHIEF OPERATING OFFICER TEVTA

No. & date even

A Copy is forwarded for information and necessary action to the:-

- Accountant General Punjab, Lahore.
- Secretary to Govt. of the Punjab Industries, Department Lahore for kind perusal & Information
- All General Managers, TEVTA
- All Managers, TEVTA Secretariat, Lahore
- All Zonal Managers, TEVTA, Punjab.
- All District Managers, TEVTA, Punjab.
- All District Account Officers in Punjab.
- All the Principals of the Institutes working under TEVTA Punjab.
- S.A to Chairperson, TEVTA Secretariat, Lahore
- P.S to Chief Operating Officer, TEVTA Secretariat, Lahore
- P.A to General Manager (Ops) TEVTA Secretariat, Lahore
- Master File

16/12/16
Manager (Operations-II)

Sr. Proj/12/2