



GOVERNMENT OF THE PUNJAB,
TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY,
GENERAL MANAGER (OPERATIONS)

96-GULBERG ROAD, LAHORE.
TELEPHONE NO. 042-99263055-9 FAX NO. 042-35879809

Web Site: www.tevta.gop.pk E-mail: dmt.ops@tevta.gop.pk

CIRCULAR:

Subject: **POLICY REGARDING ISSUANCE OF NOC's FOR START OF COURSES**

No. TEVTA/GM(O)/34/2654 An anomaly has been observed in the case of GCC, Rahim Yar Khan where the college was upgraded to Govt Postgraduate Commerce College without the approval of competent authority. Even classes have been started after obtaining NOC from the Academics wing.

2. It is therefore decided that NOC shall not be issued by any of the wing in future. All such proposals shall be processed in the shape of formal PC-1 and consequent upon the approval, the same shall be allowed.

3. In each case, complete financial outlay and revenue implications must be worked out /cleared by GM(F&A) and instructions contained in the circular No. TEVTA/GM(O)/2143 dated 21-10-2009 shall be strictly adhered to (copy enclosed).

4. ZMs/DMs are also directed not to forward such cases without completing above formalities. Violation of these instructions shall be viewed seriously.


Dated:

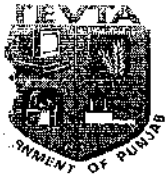
December 08, 2009

Chairman TEVTA

Copy to:

1. All General Managers, TEVTA Secretariat, Lahore.
2. The Chairman PBTE.
3. The Deputy General Manager (Finance) TEVTA
4. All Zonal Managers, TEVTA Punjab.
5. All District Managers, TEVTA Punjab.
6. The Manager (Operations, Technical), TEVTA Secretariat.
7. The Deputy Manager (Technical), Operations Wing, TEVTA
8. Manager (MIS) TEVTA – with the request to place circular on website.
9. PSO to Chairman TEVTA
10. PS to C.O.O TEVTA
11. PS to Secretary TEVTA.


08/12/2009
Khawaja Adnan Zahir
General Manager (Operations)



34-12

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CIRCULAR:

No. TEVTA/GM(O)/34/2143 TEVTA institutions have been offering short/regular courses in new trades after obtaining NOC from the Academics wing which primarily is based on minimum information relating to Faculty/Curriculum availability and source of funding etc.

2. In order to stream line this issue, the concerned Principal/HOI shall submit a concept paper, along with the proforma (circulated by Academics Wing) to GM (Operations) through concerned DM/ZM, elaborating the following details:

- a. Source of funding.
- b. Faculty / Curriculum availability.
- c. Existing courses being offered.
- d. Infrastructure availability to offer new course(s).
- e. Certificate that the new course(s) shall not overlap with the existing programs.

3. All cases pertaining to start of new courses shall only be processed on receipt of the Concept Paper. ZMs/DMs are also directed not to forward such cases without completing above formalities.

4. It is also intimated that a notification to start courses shall also be issued by the Operations wing after issuance of NOC by the Academics Wing. All courses started, in the absence of the notification, shall stand illegal.

Violation of these instructions shall entail disciplinary proceeds.

8823-158
ISSUED
TEVTA Secretariat
Gulberg Road Lahore.
21/10/09
22/10

Dated:
October 21, 2009

Copy to:

1. The General Manager (Academics), TEVTA Secretariat.
2. All Zonal Managers, TEVTA Punjab.
3. All District Managers, TEVTA Punjab.
4. The Manager (Operations, Technical), TEVTA Secretariat.
5. The Deputy Manager (Technical), Operations Wing, TEVTA
6. SA to Chairman TEVTA.

o/c

Khawaja Adnan Zahir
General Manager (Operations)

22-10-2009

Quddus 22/10/09